



OPEN SESSION

**REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
GOLDEN RAIN FOUNDATION OF LAGUNA WOODS
A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION**

**Tuesday, May 2, 2023, 9:30 a.m.
24351 El Toro Road, Laguna Woods, California
Board Room/Virtual Meeting**

NOTICE OF THE AGENDA

The purpose of this meeting is to conduct the regular Golden Rain Foundation Board Meeting in accordance with *Civil Code §4930* and was hereby noticed in accordance with *Civil Code §4920*

1. Call Meeting to Order / Establish Quorum – President Carpenter

2. Pledge of Allegiance – Director Skillman

3. Acknowledgment of Media

4. Approval of Agenda

5. Approval of Minutes

- a. April 4, 2023 – GRF Board Regular Open Meeting
- b. April 20, 2023 – GRF Board Agenda Prep Meeting

6. Report of the Chair

7. CEO Report

8. Open Forum (Three Minutes per Speaker)

At this time Members only may address the Board of Directors regarding items not on the agenda and within the jurisdiction of this Board of Directors. The board reserves the right to limit the total amount of time allotted for the Open Forum to thirty minutes. A member may speak only once during the forum. Speakers may not give their time to other people, no audio or video recording by attendees, and no rude or threatening comments. Members can attend the meeting by joining the Zoom link <https://zoom.us/j/98131257242> or call 1 (669) 900-6833 or email meeting@vmsinc.org to have your message read during the Open Forum.

9. Responses to Open Forum Speakers

10. Consent Calendar

All matters listed under the Consent Calendar are recommended for action by committees and will be enacted by the board by one motion. In the event an item is removed from the Consent Calendar by members of the board, such item(s) shall be the subject of further discussion and action by the board.

Recommendation from the Finance Committee:

- a. Consistent with its statutory obligations a subcommittee of the board consisting of the Treasurer and at least one other board member reviewed and approved preliminary Golden Rain Foundation financials for the month of March 2023 by this vote ratify that such review be confirmed in this month's Board Member Open Session Meeting minutes.

11. Unfinished Business

- a. Update Committee Appointments
- b. Entertain a Motion to Approve Equestrian Care Service Fees (**April initial notification – 28-day notification for member review and comments to comply with Civil Code §4360 has been satisfied**)

12. New Business

- a. Entertain a Motion to Approve Appeal Policy (**May initial notification – 28-day notification for member review and comments to comply with Civil Code §4360**)
- b. Entertain a Motion to Approve Nuisance Policy (**May initial notification – 28-day notification for member review and comments to comply with Civil Code §4360**)
- c. Entertain a Motion to Approve Harassment Policy (**May initial notification – 28-day notification for member review and comments to comply with Civil Code §4360**)
- d. Entertain a Motion to Approve the Aquadettes Request for Exception to GRF Poster Policy
- e. Entertain a Motion to Approve the Donation of Hearing Well Club Installation of Hearing Loop in Community Center Elm Room
- f. Entertain a Motion to Approve Executive Hearings Committee Resolution
- g. Membership Occupancy Policy 90-17-28 Fee Update – (Oral Discussion)

13. The Board will take a 5-minute break (if needed)

14. Committee Reports

- a. Report of the Finance Committee/Financial Reports – Director Hopkins. The committee met on April 19, 2023; next meeting June 21, 2023, at 1:30 p.m. in the Board Room and as a virtual meeting.
 - (1) GRF Treasurer's Report – Director Hopkins
 - (2) GRF Finance Committee Report
- b. Report of the Community Activity Committee – Director Horton. The committee met on April 13, 2023; next meeting May 11, 2023, at 1:30 p.m. in the Board Room and as a virtual meeting.

- c. Report of the Landscape Committee – Director Skillman. The committee met on February 8, 2023; next meeting May 10, 2023, at 1:30 p.m. in the Board Room and as a virtual meeting.
- d. Report of the Maintenance & Construction Committee – Director Karimi. The committee met on April 12, 2023; next meeting June 14, 2023, at 9:30 a.m. in the Board Room and as a virtual meeting.
 - (1) Report of the Clubhouse Renovation Ad Hoc Committee – Directors Garthoffner and Dotson. The Committee met on March 6, 2023, and March 15, 2023; next meeting TBA.
- e. Report of the Media and Communications Committee—Director Milliman. The committee met on March 20, 2023; next meeting May 15, 2023, at 1:30 p.m. in the Board Room and as a virtual meeting.
 - (1) Website Ad-Hoc Committee – Director Milliman. The committee met on April 12, 2023; Next meeting TBA
 - (2) Broadband Ad Hoc – Director Milliman. The committee met on February 28, 2023; next meeting April 25, 2023, at 3:00 p.m. in the Sycamore Room.
- f. Report of the Mobility & Vehicles Committee – Director Addington. The Committee met on February 1, 2023; next meeting June 7, 2023, at 1:30 p.m. in the Board Room.
- g. Report of the Security & Community Access Committee – Director Skillman. The Committee met on April 26, 2023; next meeting June 28, 2023, at 1:30 p.m. in the Board Room and as a virtual meeting.
 - (1) Report of the Laguna Woods Village Traffic Hearings – Director Addington. The Traffic Hearings were held on April 19, 2023; next hearings on May 17, 2023, at 9:00 a.m. as a virtual meeting.
 - (2) Compliance Ad Hoc Committee – President Carpenter. The committee met on April 3, 2023; next meeting May 3, 2023, at 1:30 p.m. in the Sycamore Room.
- h. Report of the Disaster Preparedness Task Force – Director Skillman. The Task Force met on March 28, 2023; next meeting May 30, 2023, at 9:30 a.m. in the Board Room and as a virtual meeting.
- i. Information Technology Advisory Committee – Director Hopkins. The Committee met on April 28, 2023; next meeting TBA.
- j. Purchasing Ad-Hoc Committee – Director Carpenter. The Committee last met on March 22, 2023; next meeting TBA.

15. Future Agenda Items - *All matters listed under Future Agenda Items are Resolutions on 28-day public review or items for a future Board Meeting. No action will be taken by the Board on these agenda items at this meeting. The Board will take action on these items at a future Board Meeting.*

- **Appeal Policy**
- **Nuisance Policy**
- **Harassment Policy**

16. Directors' Comments

17. Recess – In the Memory of Don Tibbetts *At this time, the Meeting recessed for lunch and reconvened to Executive Session to discuss the following matters per California Civil Code §4935: Member Disciplinary Matters; Personnel Matters; Contractual Matters; and Litigation Matters.*

Closed Session Agenda

VMS Board Update

Approved the Agenda

Approve the Minutes of:

(a) April 4, 2023 – Regular Closed Session

Discuss and Consider Personnel Matters

Discuss and Consider Contractual Matters

Discuss Legal/Legislation Matters

Discuss Member Disciplinary Matters

18. Adjournment



OPEN SESSION

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
GOLDEN RAIN FOUNDATION OF LAGUNA WOODS A CALIFORNIA NON-PROFIT
MUTUAL BENEFIT CORPORATION**

**Tuesday, April 04, 2023, 9:30 a.m.
24351 El Toro Road, Laguna Woods, California
Board Room/Virtual Meeting**

Directors Present: Bunny Carpenter, James Hopkins, Don Tibbetts,
Gan Mukhopadhyay, Joan Milliman, Yvonne Horton, Reza Karimi,
Juanita Skillman, Debbie Dotson, Elsie Addington, Egon Garthoffner

Directors Absent: None

Staff Present: CEO - Siobhan Foster, Makayla Schwietert, Paul Nguyen, Robert
Carroll, Eric Nunez, Carlos Rojas, Eileen Paulin, Alison Giglio

Other Directors Present: Deb Allen, Alison Bok, Jules Zalon, Andy Ginocchio, Cynthia Rupert,
Diane Casey, S.K. Park

1. Call Meeting to Order/ Establish Quorum - President Carpenter

President Carpenter called the meeting to order at 9:30 a.m. and established that a quorum was present.

2. Pledge of Allegiance

Director Addington led the Pledge of Allegiance to the Flag.

3. Acknowledgment of Media

The media via Village Television crew were present remotely by way of cameras.

4. Approval of Agenda

President Carpenter requested an approval of the agenda.

Hearing no changes or objections, the agenda was approved by unanimous consent.

5. Approval of Minutes

- a. March 07, 2023 – GRF Board Regular Open Meeting
- b. March 16, 2023 – GRF Board Agenda Prep Meeting

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There being no objections, the meeting minutes were each approved separately by unanimous consent.

6. Report of the Chair

President Carpenter commented on the following - **None**

7. CEO Report

Siobhan Foster-CEO provided a report on the following items:

- 2024 Budget Process
- GRF Key Dates
- Ways of Reducing Costs
- Opt out of paper mailings
- How to opt out of paper mailings
- Use Dwelling Live system instead of calls
- Dwelling Live Monthly Training
- Automate Payments
- How to Automate Payments
- Total GRF Savings \$417,420

CEO Foster answered questions from the Board.

8. Open Forum (Three Minutes per Speaker)

At this time members were allowed to address the Board of Directors regarding items not on the agenda.

- A member commented on The Foundation of Laguna Woods Village
- Multiple members commented on Room Rental Rate Increases
- Multiple members commented on water usage

9. Responses to Open Forum Speakers

The following are responses to the open forum speakers:

- Multiple Directors commented on room rental fees
- Director Dotson commented on water irrigation system

10. Consent Calendar

All matters listed under the Consent Calendar were recommended for action by committees and were enacted by the board by one motion. In the event an item was removed from the Consent Calendar by members of the board, such item(s) would be the subject of further discussion and action by the board.

Recommendation from the Finance Committee:

10a. Consistent with its statutory obligations a subcommittee of the board consisting of the Treasurer and at least one other board member reviewed and approved preliminary Golden Rain Foundation financials for the month of February 2023, and by this vote ratified that such review be confirmed in this month's Board Member Open Session Meeting minutes.

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10b. Laguna Hills Memorial Day Half Marathon, 5K & 10K

RESOLUTION 90-23-13

**City of Laguna Hills Memorial Day Half Marathon, 10K and 5K,
Request to Use a Portion of Laguna Woods Village**

WHEREAS, the City of Laguna Hills Memorial Day Half Marathon, 10K and 5K, is scheduled to take place on Monday, May 29 2023; and

WHEREAS, the City of Laguna Hills is requesting that the Golden Rain Foundation allow a portion of the course to traverse Laguna Woods Village, to enter in Gate 2, traverse around Via Estrada, to Calle Aragon, to Avenida Sevilla, to Avenida Majorca, back to Via Estrada and out Gate 2;

NOW THEREFORE BE IT RESOLVED, April 4, 2023, that the Board of Directors of this Corporation hereby authorizes the limited use of the Community streets inside Gate 2 on the morning of May 29, 2023, for the City of Laguna Hills Memorial Day Half Marathon, 10K and 5K, event; and

RESOLVED FURTHER, that the officers and agents of this Corporation are directed on behalf of the Corporation to carry out this resolution.

Director Milliman made a motion to approve the consent calendar. Director Horton seconded.

Hearing no changes or objections, the consent calendar was approved by unanimous consent.

11. Unfinished Business

11a. Update Committee Appointments

Director Milliman read the following resolution:

RESOLUTION 90-23-14

GRF Committee Appointments

RESOLVED, April 04, 2023, that the following persons are hereby appointed and ratified to serve on the Committees of this Corporation:

Community Activities Committee

Yvonne Horton, Chair (GRF)
Elsie Addington (GRF)
Joan Milliman, Alternate (GRF)
Cush Bhada (Third)
Jules Zalon, Alternate (Third)

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Mark Laws (Third)
Diane Casey (United)
Pearl Lee (United)
Frank Stern (Mutual 50)
Peter Sanborn, Alternate (Mutual 50)
Advisors: Roland Boudreau, Ajit Gidwani

Finance Committee

James, Hopkins, Chair (GRF)
Elsie Addington (GRF)
Debbie Dotson, Alternate (GRF)
Donna Rane-Szostak (Third)
Andy Ginocchio (Third)
Mark Laws, Alternate (Third)
Azar Asgari (United)
Thomas Tuning (United)
Margaret Bennett (Mutual 50)
Sue Stephens, Alternate (Mutual 50)
Advisor: Rosemarie diLorenzo

Information Technology Advisory Committee (ITAC)

James Hopkins, Chair (GRF)
Bunny Carpenter (GRF)
Deborah Dotson (GRF)
Diane Casey (United)
Mary Simon (United)
Mark Laws (Third)
Advisor: Sue Margolis

Landscape Committee

Juanita Skillman, Chair (GRF)
Yvonne Horton, (GRF)
Diane Casey (United)
~~Lenny Ross (United)~~
Sue Quam (United)
Jules Zalon (Third)
Nathaniel Ira Lewis (Third)
Andy Ginocchio, Alternate (Third)
Glenn Miller (Mutual 50)
Advisor: Catherine Brians

Maintenance & Construction Committee

Reza Karimi, Chair (GRF)
Gan Mukhopadhyay, Co-Chair (GRF)
Egon Garthoffner, Alternate (GRF)
James Cook (Third)

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Ralph Engdahl (Third)

Andy Ginocchio, Alternate (Third)

~~Alison Bok (United) — Temporary Fill In~~

Lenny Ross (United)

Mary Simon (United)

Sue Stephens (Mutual 50)

Peter Sanborn, Alternate (Mutual 50)

Advisors: Bill Walsh, Carl Randazzo, Ajit Gidwani

Clubhouse Renovation Ad Hoc Committee

Egon Garthoffner, Chair (GRF)

Gan Mukhopadhyay, Co-Chair (GRF)

Deborah Dotson (GRF)

Reza Karimi (GRF)

Andy Ginocchio (Third)

Moon Yun, Alternate (Third)

Ralph Engdahl (Third)

Mary Simon (United)

Advisors: Ajit Gidwani, Carl Randazzo, Bill Walsh

Media and Communications

Joan Milliman, Chair (GRF)

Elsie Addington (GRF)

Deborah Dotson, Alternate (GRF)

James Cook (Third)

Cris Prince, (Third)

Moon Yun, **Alternate** (Third)

~~Anthony Liberatore (United)~~

Maggie Blackwell (United)

Sue Quam (United)

Margaret Bennett (Mutual 50)

Peter Sanborn, Alternate (Mutual 50)

Advisors: Carmen Pacella, Tom Nash, Lucy Parker, Theresa Frost, Catherine Brians

Website Ad Hoc Committee

Joan Milliman, Chair (GRF)

Debbie Dotson (GRF)

Anthony Liberatore (United)

Azar Asgari (United)

Mark Laws (Third)

Donna Rane-Szostak (Third)

Advisors: Lucy Parker, Diane Phelps,

Broadband Ad Hoc Committee

Joan Milliman, Chair (GRF)

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Jim Hopkins (GRF)
Debbie Dotson (GRF)
Cris Prince (Third)
Jim Cook (Third)
Diane Casey (United)
Maggie Blackwell (United)
Alison Bok (United)
Margaret Bennett (Mutual 50)
Sue Stephens, Alternate (Mutual 50)
Advisors: Martin Rosa

Mobility & Vehicles Committee

Don Tibbetts, Chair (GRF)
Egon Garthoffner (GRF)
Elsie Addington, Alternate (GRF)
James Cook, Alternate (Third)
Cush Bhada (Third)
Moon Yun (Third)
Azar Asgari (United)
Alison Bok (United)
Frank Stern (Mutual 50)
Sue Stephens, Alternate (Mutual 50)
Advisor: Vashi Williams

Security and Community Access

Don Tibbetts, Chair (GRF)
Juanita Skillman (GRF)
~~Moon Yun (Third)~~
S.K. Park (Third)
Donna Rane-Szostak, Alternate (Third)
Cash Achrekar (United)
Maggie Blackwell (United)
Sue Stephens (Mutual 50)
Peter Sanborn, Alternate (Mutual 50)

OTHER COMMITTEES:

Disaster Preparedness Task Force

Eric Nunez, Chair
Juanita Skillman (GRF)
Gan Mukhapadhyay (GRF)
S.K. Park (Third)
Moon Yun (Third)
Donna Rane-Szostak, Alternate (Third)
Anthony Liberatore (United)
Alison Bok (United)

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Rick Kopps, Resident (Mutual 50)
Sue Stephens, Alternate (Mutual 50)
Advisors: Tom Soule, Bruce Bonbright

Laguna Woods Village Traffic Hearings (Chair will alternate between Boards)

Elsie Addington (GRF)
Deborah Dotson, Alternate (GRF)
S.K. Park, Alternate (Third)
Cash Achrekar, Alternate (United)
Pearl Lee (United)
Jules Zalon (Third)
Margaret Bennet (Mutual 50)
Sue Stephens, Alternate (Mutual 50)

Purchasing Ad Hoc Committee

Bunny Carpenter, Chair (GRF)
Jim Hopkins (GRF)
Mark Laws (Third)
Donna Rane-Szostak (Third)
Ralph Engdahl, (Third)
Thomas Tuning (United)
Lenny Ross (United)
Advisor: Carl Randazzo

Select Audit Task Force

James Hopkins (GRF)
Diane Phelps (VMS)
Cynthia Rupert (United)
Peggy Moore (Third)

Compliance Ad Hoc Committee

Bunny Carpenter, Chair (GRF)
Maggie Blackwell (United)
Pearl Lee (United)
Mark Laws (Third)
Cris Prince (Third)
Joan Milliman (GRF)
Juanita Skillman (GRF)
Reza Karimi (GRF)

Correspondent – Elsie Addington (GRF)
El Toro Water District – Juanita Skillman (GRF)

RESOLVED FURTHER, that Resolution 90-23-12 adopted March 7, 2023, is hereby superseded and cancelled; and

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RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

Director Milliman made a motion to approve Resolution 90-23-14

Hearing no changes or objections, the motion was approved unanimously.

12. New Business

12a. Entertain a Motion to Approve Donation of Lathe Machine for Clubhouse 4 Woodshop

Recreation and Special Events Director, Alison Giglio, provided an overview of the donation of lathe machine for Clubhouse 4 Woodshop.

Director Milliman read the following resolution:

RESOLUTION 90-23-15

Donation of Lathe Machine for Clubhouse 4 Woodshop

This Agreement, entered into this 4th day of April 2023, is by and between the Golden Rain Foundation ("GRF"), a California non-profit mutual benefit corporation and Donor who donated a used lathe machine for Clubhouse 4 woodshop.

WHEREAS, GRF and Donor recognize the importance of community facilities and amenities; and

WHEREAS, GRF and Donor acknowledge the benefit of donations when they have a purpose consistent with GRF goals and are in the best interest of Laguna Woods Village; and

WHEREAS, the Donor has offered to donate a used lathe machine for Clubhouse 4 woodshop; and

WHEREAS, the Recreation and Special Events Department Director or Financial Services Director reviewed and affirms the proposed donation meets the criteria for acceptance contained in the GRF Donation Policy:

- a. Meet a true need of the facility;
- b. Not interfere with the intended current or future use of the facility; and
- c. Not require the relocation of other equipment or infrastructure to accommodate the donation.

NOW THEREFORE BE IT RESOLVED, April 4, 2023, that GRF and Donor in accordance with the described conditions and obligations, hereinafter set forth agree as follows:

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Section 1 The donation, known as a used lathe machine for Clubhouse 4 woodshop, described below, is donated in its entirety to GRF, hereafter owned by GRF and managed on behalf of the residents of Laguna Woods Village by Village Management Services, Inc. (VMS)

Section 2 Donation description: a used lathe machine and work bench
Space of facility: Clubhouse 4
Location: Clubhouse 4 woodshop

Section 3	Amount of Donation	
	Item cost:	\$1500.00
	Installation cost:	\$0.00
	Maintenance cost:	<u>\$20.00</u>
	Total estimated donation	\$1520.00

Section 4 GRF reserves the right to move/remove and/or retire the donation following cessation of the five-year period. The term shall commence upon the date entered into and indicated above.

Section 5 GRF will not replace the donation or community space improvement if it is stolen, vandalized, worn out, irreparably damaged, destroyed or expires.

Section 6 Installation and Maintenance: GRF shall be responsible for installation and maintenance of the item, including any reasonable repairs.

Section 7 Term: The term of this agreement is a minimum of five years or beyond, if applicable; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized to carry out this resolution as written.

Discussion ensued among the Board.

Director Milliman made a motion to approve Resolution 90-23-15. Director Dotson seconded.

Hearing no changes or objections, the motion was approved unanimously.

12b. Entertain a Motion to Approve Equestrian Care Services Fees (April initial notification – 28-day notification for member review and comments to comply with Civil Code §4360)

Director Milliman read the following resolution:

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RESOLUTION 90-23-XX**Equestrian Care Services Fees**

WHEREAS, the current pricing policy and fees were reviewed to establish fair costs to boarders while providing a high level of horse care and customer service. The proposed additional care services fees were determined after conducting a comprehensive regional cost analysis of similar facilities. CAC recommended the following proposed additional care services fees, subject to board approval:

**New 2023 Proposed Equestrian Care Services
Fees**

EQUESTRIAN CENTER FEES	
Horse Care Services (per day)	\$35
Horse Boarding Fee (per month)	\$265
Shavings (per bag) *	\$7.5 0
Non-Resident Horse Boarding Fee	\$325
Non-Resident Shavings	\$8.5 0
Dry Stall	\$150
Horse Feed - Alfalfa Hay*	\$51
Horse Feed - Teff Hay*	\$69
Horse Feed - Orchard Hay*	\$90
Horse Feed - Timothy Hay*	\$99
Resident Trail Ride on GRF Horse (45 min)	\$15
Resident Trail Ride on Boarded Horse (45 min)	\$5
Resident Private Lesson with GRF Horse (45 min)	\$30
Resident Private Lesson with Boarded Horse (45 min)	\$20
Resident Group Lesson with GRF Horse (45 min)	\$15
Resident Group Lesson with Boarded Horse (45 min)	\$10
Non-Resident Trail Ride on GRF Horse (45 min)	\$27
Non-Resident Trail Ride on Boarded Horse (45 min)	\$15
Non-Resident Private Lesson with GRF Horse (45 min)	\$55
Non-Resident Private Lesson with Boarded Horse (45 min)	\$35
Non-Resident Group Lesson with GRF Horse (45 min)	\$35
Non-Resident Group Lesson with Boarded Horse (45 min)	\$20
Storage, horse trailer (annually)	\$160
Non-Resident Storage, horse trailer (annually)	\$240
Hauling horse in trailer (per hour)	\$50
Hauling horse in trailer (per mile)	\$0.5 8
SPECIALTY CARE SERVICES	
Turnout (monthly charges)	\$30

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Feeding Prepared Grain or Feed (monthly charges)	\$30
Hand Walking (monthly charges)	\$150
Lunge (charges are per occurrence)	\$15
Blanketing or Fly Sheet, On & Off (monthly charges)	\$60
3rd Feeding option (monthly charges)	\$30
PROPOSED SPECIALTY CARE SERVICES	
Filling of 1 water bucket (per day)	\$1
Water bucket service -dumping, cleaning and refilling (each, per day)	\$3
Fly boots / on or off (per day)	\$1
Installation of rubber wall mats (per stall)	\$75
Slow feeder wall install (per stall)	\$10
Bucket holder installation (per stall)	\$15
Self-purchased waterer install (per stall)	\$20
Clean hay manger (per manger)	\$10
Clean grain manger (per manger)	\$5
Tack trunk move/removal (per occurrence)	\$50
Full grooming (per occurrence)	\$8
Full grooming / 5 days a week (per month)	\$100
Bath (per occurrence)	\$25
Stall wall cleaning or bleaching (per occurrence)	\$75
Repainting stall walls (per occurrence)	\$50
Stripping of stall (per occurrence)	\$20
Fans / on or off (per day)	\$1
Exercise ride / 45 minutes, includes warm-up/cool down (per occurrence)	\$25
Training ride / 45 minutes, includes warm-up/cool down (per occurrence)	\$35
Rinsing horse / after exercise or other (per occurrence)	\$5
Re-level turnout (per occurrence)	\$25
Additional sand for turnout	At cost
Extra cleaning (per day)	\$5
Holding for vet (per hour)	\$30
Body clipping / full- approved horses only (per occurrence)	\$150
Body clipping / trace clip- approved horses only (per occurrence)	\$100
Body clipping / bridle path, leg, face cleanup; approved horses only (per occurrence)	\$20
Mane pulling / trimming (per occurrence)	\$40
Boarder horse assessment ride + ride fee (per occurrence)	\$50
Tack fitting (per occurrence)	\$50
Wound treatment / cleaning and wrapping (per day)	\$8
PROPOSED SHOW FEES	
Show warm up (per day)	\$35
Show groom (per day / per horse)	\$50
Show night check (per day/ per horse)	\$10
Show Lunge	\$20
2-Standing wraps (per occurrence)	\$5
4-Standing wraps (per occurrence)	\$10
Show client horse- show warm up required (per class)	\$15

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Show school horse + show fees + transport fees (per day)	\$75
Home show school horse use fee (per day)	\$15
PROPOSED TRAINING FEES	
Full training: 3 rides/lunges a week, 2 private lessons (per month)	\$425
Half training: 2 rides/lunges a week, 1 private lesson (per month)	\$275

*Fees subject to change due to current market value

WHEREAS, in 2022, the Equestrian Center piloted a care services program to allow for customized care of boarded horses, and;

WHEREAS, offered care services have proven to be extremely successful, with monthly revenue of approximately \$1,500 (\$18,000 annually) and have assisted in securing boarded horses that were previously not willing to board at a partial-care facility, due to the desire for more upscale care with full-service offerings, and;

WHEREAS, with the addition of the proposed care services fees, staff estimates an increase in revenue of approximately \$9,000 annually, and;

WHEREAS, on March 9, 2023, the Community Activities Committee (CAC) recommended the proposed additional equestrian care services fees, and;

WHEREAS, that this resolution supersedes and cancels resolution 90-21-47, adopted December 7, 2021;

NOW THEREFORE BE IT RESOLVED, May 2, 2023 the Board of Directors of this Corporation hereby adopts recommended additional equestrian care services fees; and;

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director Milliman made a motion to approve the Resolution for discussion purposes and to postpone the final vote for 28-days per Civil Code §4360. Director Dotson seconded the motion.

There being no objections, the motion was approved unanimously.

13. The Board took a 5-minute break

14. Committee Reports

- a. Report of the Finance Committee/Financial Reports – Director Hopkins. The committee met on February 15, 2023; next meeting April 19, 2023, at 1:30 p.m. in the Board Room and as a virtual meeting.
 - (1) GRF Treasurer's Report – Director Hopkins
 - (2) GRF Finance Committee Report
- b. Report of the Community Activity Committee – Director Horton. The committee met on

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- March 9, 2023; next meeting April 13, 2023, at 1:30 p.m. in the Board Room and as a virtual meeting.
- c. Report of the Landscape Committee – Director Skillman. The committee met on February 8, 2023; next meeting May 10, 2023, at 1:30 p.m. in the Board Room and as a virtual meeting.
 - d. Report of the Maintenance & Construction Committee – Director Karimi. The committee met on February 2, 2023; next meeting April 12, 2023, at 9:30 a.m. in the Board Room and as a virtual meeting.
 - (1) Report of the Clubhouse Renovation Ad Hoc Committee – Directors Garthoffner and Dotson. The Committee met on March 6, 2023, and March 15, 2023; next meeting TBA.
 - e. Report of the Media and Communications Committee—Director Milliman. The committee met on March 20, 2023; next meeting May 15, 2023, at 1:30 p.m. in the Board Room and as a virtual meeting.
 - (1) Website Ad-Hoc Committee – Director Milliman. The committee met on January 31, 2023; Next meeting TBA
 - (2) Broadband Ad Hoc – Director Milliman. The committee met on February 28, 2023; next meeting April 17, 2023, at 3:00 p.m. in the Sycamore Room.
 - f. Report of the Mobility & Vehicles Committee – Director Tibbetts. The Committee met on February 1, 2023; next meeting June 9, 2023, at 1:30 p.m. in the Board Room.
 - g. Report of the Security & Community Access Committee – Director Tibbetts. The Committee met on February 27, 2023; next meeting April 26, 2023, at 1:30 p.m. in the Board Room and as a virtual meeting.
 - (1) Report of the Laguna Woods Village Traffic Hearings – Director Addington. The Traffic Hearings were held on March 15, 2023; next hearings on April 19, 2023, at 9:00 a.m. as a virtual meeting.
 - (2) Compliance Ad Hoc Committee – President Carpenter. The committee met on April 3, 2023; next meeting TBA.
 - h. Report of the Disaster Preparedness Task Force – Director Skillman. The Task Force met on March 28, 2023; next meeting May 30, 2023, at 9:30 a.m. in the Board Room and as a virtual meeting.
 - i. Information Technology Advisory Committee – Director Dotson. The Committee met on March 31, 2023; next meeting TBA.
 - j. Purchasing Ad-Hoc Committee – Director Carpenter. The Committee last met on March 8, 2023; next meeting TBA.

15. Future Agenda Items - *All matters listed under Future Agenda Items are Resolutions on 28-day public review or items for future Board Meetings. No action will be taken by the Board on*

Golden Rain Foundation Open Session

April 04, 2023

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these agenda items at this meeting. The Board will take action on these items at a future Board Meeting.

- 12b. Equestrian Care Services Fees
- Compliance Policies

16. Director's Comments

- Director Addington commented Director Dotson's comment on Open Forum
- Multiple Directors commented Dwelling Live
- Director Dotson commented on resident input @ info@vmsinc.org and also Let's Talk Tech show on TV 6
- Director Milliman commented that it was a good meeting
- Director Mukhopadhyay commented on service of washer/dryers in the laundry rooms
- Director Tibbetts commented on saving money
- Director Skillman commented on injuring herself and the importance of her med alert button
- Director Hopkins commented on Easy Pay

17. Recess 11:41 a.m. - *At this time, the Meeting recessed for lunch and reconvened to Executive Session to discuss the following matters per California Civil Code §4935: Member Disciplinary Matters; Personnel Matters; Contractual Matters; and Litigation Matters.*

Closed Session Agenda

VMS Board Update

Approved the Agenda

Approve the Minutes of:

(a) March 7, 2023 – Regular Closed Session

Discuss and Consider Personnel Matters

Discuss and Consider Contractual Matters

Discuss Legal/Legislation Matters

Discuss Member Disciplinary Matters

18. Adjournment

The meeting was adjourned at 3:52 p.m.

DocuSigned by:

Joan Milliman

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Joan Milliman, Secretary of the Board
Golden Rain Foundation



OPEN MEETING

**MINUTES OF THE BOARD OF DIRECTORS OF THE
THE GOLDEN RAIN FOUNDATION OF LAGUNA WOODS
A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION**

**Thursday, April 20, 2023 – 10:00 a.m.
Willow Room/Virtual Meeting**

GRF Agenda Prep Meeting

Directors Present: Bunny Carpenter, Yvonne Horton, Elsie Addington, Juanita Skillman, Reza Karimi, Gan Mukhopadhyay, Jim Hopkins, Egon Garthoffner

Directors Absent: Joan Milliman, Debbie Dotson

Staff Present: Siobhan Foster- CEO, Paul Nguyen, Makayla Schwieter, Laster

Others Present: None

1. Call Meeting to Order and Establish Quorum

President Carpenter called the meeting to order at 9:33 a.m. and established that a quorum was present.

2. Approval of the Agenda

President Carpenter asked for approval of the agenda.

Hearing no changes or objections, the agenda was approved by unanimous consent.

3. Announcements

President Carpenter made the following comments:

- Talked with Director Tibbett's wife regarding holding a memorial service for him in May. And also asked Director Addington to write a special addition news article regarding Director Tibbetts.
- Provided an update regarding the Building E utilization study.

Discussion ensued among the board.

4. Discuss and Consider Items to be placed on the Tuesday, May 2, 2023, Board Meeting Open & Closed Agendas

The Board discussed and provided updates to the Committee Appointments.

Director Horton made a motion to approve the May 2, 2023, Open and Closed Agendas. Director Karimi seconded.


Hearing no changes or objections, the May 2, 2023, Open and Closed Agendas were approved unanimously.

5. Director Comments

- The Board discussed the clubhouse room rental rate fees.

6. Adjournment

The meeting was adjourned at 11:04 a.m.

DocuSigned by:

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Bunny Carpenter, President of the Board
Golden Rain Foundation



RESOLUTION 90-23-XX

GRF Committee Appointments

RESOLVED, May 2, 2023, that the following persons are hereby appointed and ratified to serve on the Committees of this Corporation:

Community Activities Committee

Yvonne Horton, Chair (GRF)
Elsie Addington (GRF)
Joan Milliman, Alternate (GRF)
Cush Bhada (Third)
Jules Zalon, Alternate (Third)
Mark Laws (Third)
Diane Casey (United)
Pearl Lee (United)
Frank Stern (Mutual 50)
Peter Sanborn, Alternate (Mutual 50)
Advisors: Roland Boudreau, Ajit Gidwani

Finance Committee

James, Hopkins, Chair (GRF)
Elsie Addington (GRF)
Debbie Dotson, Alternate (GRF)
Donna Rane-Szostak (Third)
Andy Ginocchio (Third)
Mark Laws, Alternate (Third)
Azar Asgari (United)
Thomas Tuning (United)
Margaret Bennett (Mutual 50)
Sue Stephens, Alternate (Mutual 50)
Advisor: Rosemarie diLorenzo

Information Technology Advisory Committee (ITAC)

James Hopkins, Chair (GRF)
Bunny Carpenter (GRF)
Deborah Dotson (GRF)
Diane Casey (United)
Mary Simon (United)
Mark Laws (Third)
Advisor: Sue Margolis

Landscape Committee

Juanita Skillman, Chair (GRF)
Yvonne Horton, (GRF)
Diane Casey (United)
Sue Quam (United)
Jules Zalon (Third)
Nathaniel Ira Lewis (Third)
Andy Ginocchio, Alternate
(Third)
Glenn Miller (Mutual 50)
Advisor: Catherine Brians

Maintenance & Construction Committee

Reza Karimi, Chair (GRF)
Gan Mukhopadhyay, Co-Chair (GRF)
Egon Garthoffner, Alternate (GRF)
James Cook (Third)
Ralph Engdahl (Third)
Andy Ginocchio, Alternate (Third)
Lenny Ross (United)
Mary Simon (United)
Sue Stephens (Mutual 50)
Peter Sanborn, Alternate (Mutual 50)
Advisors: Bill Walsh, Carl Randazzo, Ajit Gidwani

Clubhouse Renovation Ad Hoc Committee

Egon Garthoffner, Chair (GRF)
Gan Mukhopadhyay, Co-Chair (GRF)
Deborah Dotson (GRF)
Reza Karimi (GRF)
Andy Ginocchio (Third)
Moon Yun, Alternate (Third)
Ralph Engdahl (Third)
Mary Simon (United)
Anthony Liberatore (United)
Advisors: Ajit Gidwani, Carl Randazzo, Bill Walsh

Media and Communications

Joan Milliman, Chair (GRF)
Elsie Addington (GRF)
Deborah Dotson, Alternate (GRF)
Jim Cook (Third)
Cris Prince, (Third)
Moon Yun, Alternate (Third)
Maggie Blackwell (United)

Sue Quam (United)
Margaret Bennett (Mutual 50)
Peter Sanborn, Alternate (Mutual 50)
Advisors: Carmen Pacella, Tom Nash, Lucy Parker, Theresa Frost,
Catherine Brians

Website Ad Hoc Committee

Joan Milliman, Chair (GRF)
Debbie Dotson (GRF)
Anthony Liberatore (United)
Azar Asgari (United)
Mark Laws (Third)
Donna Rane-Szostak (Third)
Advisors: Lucy Parker, Diane Phelps,

Broadband Ad Hoc Committee

Joan Milliman, Chair (GRF)
Jim Hopkins (GRF)
Debbie Dotson (GRF)
Cris Prince (Third)
Jim Cook (Third)
Diane Casey (United)
Maggie Blackwell (United)
Alison Bok (United)
Margaret Bennett (Mutual 50)
Sue Stephens, Alternate (Mutual 50)
Advisors: Martin Rosa

Mobility & Vehicles Committee

~~Don Tibbetts, Chair (GRF)~~
Vacant (GRF)
Egon Garthoffner (GRF)
Elsie Addington, ~~Chair~~ (GRF)
James Cook, Alternate (Third)
Cush Bhada (Third)
Moon Yun (Third)
Azar Asgari (United)
Alison Bok (United)
Frank Stern (Mutual 50)
Sue Stephens, Alternate (Mutual 50)
Advisor: Vashi Williams

Security and Community Access

~~Don Tibbetts, Chair (GRF)~~
Juanita Skillman, ~~Chair~~ (GRF)
Gan Mukhapadhyay (GRF), Temporary

S.K. Park (Third)
Donna Rane-Szostak, Alternate (Third)
Cash Achrekar (United)
Maggie Blackwell (United)
Sue Stephens (Mutual 50)
Peter Sanborn, Alternate (Mutual 50)

OTHER COMMITTEES:

Disaster Preparedness Task Force

Eric Nunez, Chair
Juanita Skillman (GRF)
Gan Mukhapadhyay (GRF)
S.K. Park (Third)
Moon Yun (Third)
Donna Rane-Szostak, Alternate (Third)
Anthony Liberatore (United)
~~Alison Bok (United)~~
Anthony Liberatore (United)
Rick Kopps, Resident (Mutual 50)
Sue Stephens, Alternate (Mutual 50)
Advisors: Tom Soule, Bruce Bonbright

Laguna Woods Village Traffic Hearings

(Chair will alternate between Boards)
Elsie Addington (GRF)
Deborah Dotson, Alternate (GRF)
S.K. Park, Alternate (Third)
Cash Achrekar, Alternate (United)
Pearl Lee (United)
Jules Zalon (Third)
Margaret Bennet (Mutual 50)
Sue Stephens, Alternate (Mutual 50)

Purchasing Ad Hoc Committee

Bunny Carpenter, Chair (GRF)
Jim Hopkins (GRF)
Mark Laws (Third)
Donna Rane-Szostak (Third)
Ralph Engdahl, (Third)
Thomas Tuning (United)
Lenny Ross (United)
Advisor: Carl Randazzo

Select Audit Task Force

James Hopkins (GRF)

Diane Phelps (VMS)
Cynthia Rupert (United)
Peggy Moore (Third)

Compliance Ad Hoc Committee

Bunny Carpenter, Chair (GRF)
Maggie Blackwell (United)
Pearl Lee (United)
Mark Laws (Third)
Cris Prince (Third)
Joan Milliman (GRF)
Juanita Skillman (GRF)
Reza Karimi (GRF)

Correspondent – Elsie Addington (GRF)
El Toro Water District – Juanita Skillman (GRF)

RESOLVED FURTHER, that Resolution 90-23-14 adopted April 4, 2023, is hereby superseded and cancelled; and

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

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ENDORSEMENT (to Board of Directors)

Equestrian Care Services Fees

Authorize the Community Activities Committee recommendation for additional Equestrian care services fees.

A motion was made to recommend additional Equestrian care service fees.

Motion passed unanimously.

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Golden Rain Foundation Laguna Woods Mutual
Finance Committee
April 25, 2023

ENDORSEMENT (to board)

Equestrian Care Service Fees

Alison Giglio, Recreation and Special Events Director, presented a staff report recommending approval of additional equestrian care service fees and shared an estimated annual revenue of \$9,240. Director Thomas Tuning made a motion to approve and endorse staff's recommendation of additional equestrian care service fees. Director Addington seconded. Discussion ensued.

Hearing no objection, the motion passed unanimously and will be presented at the next board meeting.

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STAFF REPORT

DATE: May 2, 2023
FOR: Board of Directors
SUBJECT: Equestrian Care Services Fees

RECOMMENDATION

Review and recommend Board approval for a resolution of additional equestrian care services fees (Attachment 1).

BACKGROUND

The Recreation and Special Events Department manages the Equestrian Center's daily operation. The department's responsibilities include, but are not limited to, managing boarding and riding programs, outdoor social events, horse trailer storage, horse feeding, trails and facility maintenance.

DISCUSSION

In 2022, the Equestrian Center piloted a care services program to allow for customized care of boarded horses; 2022 Equestrian Center Pricing Policy and Chargeable Service Fees RESOLUTION 90-21-47 (Attachment 2). Offered care services have proven to be extremely successful, with monthly revenue of approximately \$1,500 (\$18,000 annually). The program has assisted in securing boarded horses that were previously not willing to board at a partial-care facility, due to the desire for more upscale care with full-service offerings. The care services program is designed to provide flexibility for boarders, allowing them to select a customized level of care and support.

With the addition of the proposed care services fees, staff estimates an increase in revenue of approximately \$9,000 annually.

- 2 x Half Training (\$275.00) = \$550
- 2 x Water Bucket (\$30.00) = \$60
- 4 x Bath (\$25.00) = \$100
- 6 x Rinsing Horse (\$5.00) = \$30
- 3 x Cleaning Hay Manger (\$10.00) = \$30

Total: \$770 per month
Annual: \$9,240

Boarders continually request additional services that have not been established. The additional care services will expand staff's ability to assist boarders with the care and training of their horses, produce significant revenue and provide upscale offerings keeping the barn full. The added offerings also include services for lesson clients. Creating showing and clinic opportunities with support from staff.

The proposed fees were determined after conducting a comprehensive regional pricing analysis of similar facilities: Woodland Farms, San Juan Capistrano; Blossom Hill Ranch, Murrieta; Vogel Equine LLC, San Juan Capistrano; Bridges Equestrian, San Juan Capistrano; Dana Smith of San Juan Capistrano (Attachment 3).

All services requested are to be performed by qualified staff only.

FINANCIAL ANALYSIS

The recommended pricing for care services is based on comparisons with local hunter/jumper lesson programs and full-service care facilities with similar programs and accounts for staff time. The \$1 per day care services are based on an analysis of the cost for staff to complete these services. In most cases, services are discounted heavily from market rate in consideration of HOA contributions. The care services are the only true revenue/profit offering that the Equestrian Center provides and will assist in covering the cost of care and supplies for the GRF owned lesson horses.

Prepared By: Laura Cobarruviaz, Sr. Equestrian Supervisor

Reviewed By: Jennifer Murphy, Recreation Manager
Alison Giglio, Recreation and Special Events Director
Steve Hormuth, Financial Services Director
Catherine Laster, Services Manager

Committee Routing: Finance Committee

ATTACHMENT(S)

ATT 1: Proposed Equestrian Care Services Fees (redlined)
ATT 2: 2022 Equestrian Center Pricing Policy and Chargeable Service Fees, Resolution 90-21-47
ATT 3: Regional Pricing Analysis
ATT 4: Resolution 90-23-XX Equestrian Care Services Fees

Attachment 1

Proposed Equestrian Care Services Fees

EQUESTRIAN CENTER FEES	
Horse Care Services (per day)	\$35
Horse Boarding Fee (per month)	\$265
Shavings (per bag) *	\$7.50
Non-Resident Horse Boarding Fee	\$325
Non-Resident Shavings	\$8.50
Dry Stall	\$150
Horse Feed - Alfalfa Hay*	\$51
Horse Feed - Teff Hay*	\$69
Horse Feed - Orchard Hay*	\$90
Horse Feed - Timothy Hay*	\$99
Resident Trail Ride on GRF Horse (45 min)	\$15
Resident Trail Ride on Boarded Horse (45 min)	\$5
Resident Private Lesson with GRF Horse (45 min)	\$30
Resident Private Lesson with Boarded Horse (45 min)	\$20
Resident Group Lesson with GRF Horse (45 min)	\$15
Resident Group Lesson with Boarded Horse (45 min)	\$10
Non-Resident Trail Ride on GRF Horse (45 min)	\$27
Non-Resident Trail Ride on Boarded Horse (45 min)	\$15
Non-Resident Private Lesson with GRF Horse (45 min)	\$55
Non-Resident Private Lesson with Boarded Horse (45 min)	\$35
Non-Resident Group Lesson with GRF Horse (45 min)	\$35
Non-Resident Group Lesson with Boarded Horse (45 min)	\$20
Storage, horse trailer (annually)	\$160
Non-Resident Storage, horse trailer (annually)	\$240
Hauling horse in trailer (per hour)	\$50
Hauling horse in trailer (per mile)	\$0.58
SPECIALTY CARE SERVICES	
Turnout (monthly charges)	\$30
Feeding Prepared Grain or Feed (monthly charges)	\$30
Hand Walking (monthly charges)	\$150
Lunge (charges are per occurrence)	\$15
Blanketing or Fly Sheet, On & Off (monthly charges)	\$60
3rd Feeding option (monthly charges)	\$30
PROPOSED SPECIALTY CARE SERVICES	
Filling of 1 water bucket (per day)	\$1
Water bucket service -dumping, cleaning and refilling (each, per day)	\$3
Fly boots / on or off (per day)	\$1
Installation of rubber wall mats (per stall)	\$75
Slow feeder wall install (per stall)	\$10
Bucket holder installation (per stall)	\$15
Self-purchased waterer install (per stall)	\$20
Clean hay manger (per manger)	\$10
Clean grain manger (per manger)	\$5
Tack trunk move/removal (per occurrence)	\$50

Attachment 1

Full grooming (per occurrence)	\$8
Full grooming / 5 days a week (per month)	\$100
Bath (per occurrence)	\$25
Stall wall cleaning or bleaching (per occurrence)	\$75
Repainting stall walls (per occurrence)	\$50
Stripping of stall (per occurrence)	\$20
Fans / on or off (per day)	\$1
Exercise ride / 45 minutes, includes warm-up/cool down (per occurrence)	\$25
Training ride / 45 minutes, includes warm-up/cool down (per occurrence)	\$35
Rinsing horse / after exercise or other (per occurrence)	\$5
Re-level turnout (per occurrence)	\$25
Additional sand for turnout	At cost
Extra cleaning (per day)	\$5
Holding for vet (per hour)	\$30
Body clipping / full- approved horses only (per occurrence)	\$150
Body clipping / trace clip- approved horses only (per occurrence)	\$100
Body clipping / bridle path, leg, face cleanup; approved horses only (per occurrence)	\$20
Mane pulling / trimming (per occurrence)	\$40
Boarder horse assessment ride + ride fee (per occurrence)	\$50
Tack fitting (per occurrence)	\$50
Wound treatment / cleaning and wrapping (per day)	\$8
PROPOSED SHOW FEES	
Show warm up (per day)	\$35
Show groom (per day / per horse)	\$50
Show night check (per day/ per horse)	\$10
Show Lunge	\$20
2-Standing wraps (per occurrence)	\$5
4-Standing wraps (per occurrence)	\$10
Show client horse- show warm up required (per class)	\$15
Show school horse + show fees + transport fees (per day)	\$75
Home show school horse use fee (per day)	\$15
PROPOSED TRAINING FEES	
Full training: 3 rides/lunges a week, 2 private lessons (per month)	\$425
Half training: 2 rides/lunges a week, 1 private lesson (per month)	\$275

*Fees subject to change due to current market value

Attachment 2

RESOLUTION 90-21-47

2022 EQUESTRIAN CENTER PRICING POLICY AND CHARGEABLE SERVICE FEES

WHEREAS, the current pricing policy and fees were reviewed to establish fair costs to boarders while providing a high level of horse care and customer service. The proposed fees were determined after conducting a comprehensive regional cost analysis of similar facilities. CAC recommended the following proposed Equestrian Center Fees, subject to affirmation by the Finance Committee and board approval:

New 2022 Proposed Equestrian Center Fees

EQUESTRIAN CENTER 2021 FEES		PROPOSED	
Horse Care Services (per day)	\$35	No Changes	
Horse Boarding Fee (per month)	\$249	\$265	
Shavings (per bag)*	\$7	\$7.50	
Non-Resident Horse Boarding Fee (per month)		\$325	New Fee
Non-Resident Shavings (per bag)*		\$8.50	New Fee
Dry Stall (per month)	\$150	No Changes	
Horse Feed - Pellets	\$36	Eliminate	
Horse Feed - Alfalfa Hay (per month)*	\$51	No Changes	
Horse Feed - Teff Hay (per month)*	\$63	\$69	
Horse Feed - Orchard Hay (per month)*	\$90	No Changes	
Horse Feed - Timothy Hay (per month)*	\$96	\$99	
Resident Trail Ride on GRF Horse (45 min)	\$9	\$15	
Resident Trail Ride on Boarded Horse (45 min)	\$5	No Changes	
Resident 1/2 Hour Lesson with GRF Horse	\$13	Eliminate	
Resident 1/2 Hour Lesson with Boarded Horse	\$11	Eliminate	
Resident Private Lesson with GRF Horse (45 min)	\$25	\$30	
Resident Private Lesson with Boarded Horse (45 min)	\$21	\$20	
Resident 1/2 Hour Group Lesson with GRF Horse	\$5	Eliminate	
Resident 1/2 Hour Group Lesson with Boarded Horse	\$3	Eliminate	
Resident Group Lesson with GRF Horse (45 min)	\$9	\$15	
Resident Group Lesson with Boarded Horse (45 min)	\$5	\$10	
Non-Resident Trail Ride on GRF Horse (45 min)	\$27	No Changes	
Non-Resident Trail Ride on Boarded Horse (45 min)	\$15	No Changes	
Non-Resident 1/2 Hour Lesson with GRF Horse	\$42	Eliminate	
Non-Resident 1/2 Hour Lesson with Boarded Horse	\$36	Eliminate	
Non-Resident Private Lesson with GRF Horse (45 min)	\$84	\$55	
Non-Resident Private Lesson with Boarded Horse (45 min)	\$72	\$35	
Non-Resident 1/2 Hour Group Lesson with GRF Horse	\$14	Eliminate	
Non-Resident 1/2 Hour Group Lesson with Boarded Horse	\$8	Eliminate	
Non-Resident Group Lesson with GRF Horse (45 min)	\$27	\$35	
Non-Resident Group Lesson with Boarded Horse (45 min)	\$15	\$20	
Storage, horse trailer (annually)	\$160	No Changes	
Non-Resident Storage, horse trailer (annually)		\$240	New Fee
Hauling horse in trailer (per hour)	\$47.25	\$50	
Hauling horse in trailer (per mile)	\$0.58	No Changes	
Specialty Care Services (monthly charges)			
Turnout		\$30	
Feeding Prepared Grain or Feed		\$30	
Hand Walking		\$150	
Lunge (charges are per occurrence)		\$15	
Blanketing or Fly Sheet, On & Off		\$60	
3rd Feeding option		\$30	

*Fees subject to change due to current market value

Attachment 2

WHEREAS, on September 9, 2021 the Community Activities Committee (CAC) recommended the GRF Equestrian Ad Hoc Committee's proposed equestrian service fee amendments to the current Equestrian Pricing Policy Resolution 90-20- 20 to be effective FY 2022, and;

WHEREAS, at the October 20, 2021 Finance Committee meeting, the committee affirmed the CAC recommendation of the equestrian service fee amendments to the current Equestrian Pricing Policy Resolution 90-20-20 to be effective FY 2022.

NOW THEREFORE BE IT RESOLVED, November 2, 2021 the Board of Directors of this Corporation hereby adopts GRF Equestrian Ad Hoc Committee's recommended equestrian service fee amendments to the current Equestrian Pricing Policy Resolution 90-20-20 to be effective FY 2022; and;

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution. November Initial Notification-28-day notification for member review and comments to comply with Civil Code §4360 has been satisfied Director Milliman moved to approve the resolution. Director Dotson seconded the motion. There being no objections, the motion to approve the 2022 Equestrian Center Pricing Policy and Chargeable Service Fees was approved unanimously.

Attachment 3

REGIONAL PRICING ANALYSIS

Woodland Farms, San Juan Capistrano, Ca

Full Training:

Our full-training program is provided five days a week, Tuesday through Saturday. It includes daily care, lessons, and professional rides. This typically entails three to four instructed lessons, and one to two professional schooling rides each week. This program includes turnouts, lunges, maintenance grooming, and standing for vet, chiropractic, and masseuse calls and visits.

Half Training:

The half-training program is a service that includes three days a week of any combination of lessons and/or professional rides. Turnouts, lunges, and maintenance grooming are not included in this program.

Lay-up Training:

We offer a lay-up training service for horses that are recovering from injuries and/or are coming back into work. This service is provided five days a week and includes hand walking or walking under saddle (up to twenty minutes each day). Additionally, wrapping and icing of legs, distribution of any medication or special feeding needed for the horse at that time, standing for vet calls as necessary, and providing any other care indicated by the veterinarian are also provided under lay-up training. The owner will provide necessary wraps and medications.

Additional Services: (Some prices may vary)

Full Grooming: \$300.00/month

Full grooming is offered to clients who are in either full or half training. This service includes full tack up prior to rides and full untacking after rides. This also includes supplement and medication distribution depending on the horse's needs.

Blanketing: \$60.00/month

This is a service provided each month once it is cold enough for our horses to be blanketed during the winter. Blankets are put on each evening and taken off the following morning.

Supplements and Medication Distribution: \$50.00

If your horse uses supplements or any medication on a daily basis, we will care for those needs on days when the owner/rider cannot come down to the barn.

Body Clipping: Ponies \$185.00 Horses \$225.00

Full body clipping is another service provided at an additional charge; Chris, our head groom, does all of the body clippings. Sedation, if necessary will be charged separately.

Attachment 3

Supervised Care-day: \$200/mo

This is a one day a week (Monday) care package offered to full-training clients to have their horse(s) turned out, lunged, hand-walked, or put on the hotwalker.

Miscellaneous Services:

Daily Grooming: \$25/day

Mane Pull: \$50

Show Clip (face, ears, and legs): \$50

Turnouts: \$20/day

Lunges: \$30/day

Hand-walks and standing for vet calls: \$25/half hour

Home Show Fees:

- **Rail Fee and Show Prep:** \$50.00/day
 - This provides coaching and training throughout the day for all of the rider's classes.
- **Professional Ride Fee:** \$50.00/day
 - This is for horses being shown by a trainer in one or more class.
- **Schooling Ride Fee:** \$30.00/day
 - This is for horses not being shown by a trainer but who require schooling rides before or between the rider's classes.
- **Grooming:** \$35.00/day + \$15.00/day tip
 - This ensures a clean and proper turnout of the horse and allows the rider to focus on their competition. Grooming also includes, feeding, watering, and clean-up.
- **Lesson Horse Usage Fee:** \$50.00/day
- **Medication and Supplies:** (cost varies per horse)
 - The need for medications and/or additional supplements are determined and administered by Woodland Farms' staff. Supplies (i.e. bute, dexamethazone, banamine, poultice, show sheet, hoof oil, etc.) will be charged to the rider's show bill; these costs will vary per horse and show.
- ****The above fees are for home shows. All fees must be paid on or before the final day of competition. The horse show office requires a deposit check on the first day of the horse show; it will be closed out on competitors final show day. All other show fees (i.e. rail fee, ride fee, grooming, etc.) must be paid to Chrissy by the final day of the horse show. A \$25.00 late fee will be charged to checks received after the close of the show.***

Away Show Fees:

- **Rail Fee and Show Prep:** \$75.00/day
 - This provides coaching and training throughout the day for all of the rider's classes.
- **Professional Ride Fee:** \$75.00/day
 - This is for horses being shown by a trainer in one or more class.
- **Schooling Ride Fee:** \$30.00/day
 - This is for horses not being shown by a trainer but who require schooling rides before or between the rider's classes.

Attachment 3

- **Grooming:** \$50.00/day + \$15.00/day tip
 - This is mandatory for all riders competing at the show. We want our riders to be able to fully focus on their competition and not have to worry about the preparation of their horse(s). This fee also includes feeding, watering, and cleaning of the stalls. There will be a flat rate for show, non-show, horse show set-up, and warm up days. If necessary, the groom's accommodations will be split up between the number of horses/riders attending the show.
- **Lesson Horse Usage Fee:** \$75.00/day
 - This includes every day that the horse is at the show (i.e. arrival day, warm-up day, and/or show day).
 - Lesson horses may not always be available for away shows due to their lesson schedules at home. If you seek to use a lesson horse for an away show, please talk to the head trainer at least three weeks in advance.

Blossom Hill Ranch, Murrieta, Ca

Half-Training (Board Required)

+\$400 per Month (Includes two (2) lessons per week)

Full-Training (Board Required)

+\$800 per Month (Includes five (5) training rides or lessons and one (1) turn-outs or lunges per week)

Vogel Equine LLC, San Juan Capistrano, Ca

Full Training

Includes: Up to 5 services a week. Which can include individual lessons and or trainer schooling.

\$800.00

Full Training Full Groom Option

Includes: Up to 6 services per week. Includes Monday groom turnout or lunge, blanketing during the winter and tack room space. Horse will be tacked up and down for riders lessons.

\$1250.00

Bridges Equestrian, San Juan Capistrano, Ca

Costs

If you are riding a BRIDGES HORSE these amounts include horse rental, coaching, and show prep*. This fee must be paid prior to two weeks before the show. Registrations made within two weeks of the show will incur a \$50 late registration fee.

Per – Day Non-Member: \$275

Per – Day Monthly Member/Leased Bridges Horse: \$255

Per – Day Private Horse \$150 (For those who own their own horse includes warm up)

Attachment 3

Show entry fees of \$150 – \$250 per day are separate, paid directly to the show office. If you forget to pay and we have to pay for you, there will be a \$25 plus 10% service charge to cover the service fees, and we will charge your card on file.

Open division riders are responsible for cleaning their own tack. BRIDGES will clean your tack for an additional \$25, but we need to know prior to the Thursday before the show.

Dana Smith, San Juan Capistrano, Ca

Daily fee per horse-rider/day: \$75

Groom fee \$75 (paid directly to groom at closing of show and includes a tip) Sycamore Day Fees are not paid at show.

Trailer fees round trip from Rancho Sierra Vista:

- Oak \$130.00, single haul \$150.00
- Coto: \$170.00, single haul \$200.00
- Del Mar: \$350.00, single haul \$400.00
- San Luis Rey/Dr. McCuellin's: \$450.00/return \$350.00
- Temecula: \$450.00
- Thermal/Santa Barbara: \$700.00 single haul \$850.00
- Alamo Pintata: \$900.00

Client pays all entry fees, stall fees, bedding, feed, tack/groom stall splits to horse show management before leaving the horse show grounds.

Client will receive a statement from Dana Smith Show Team, Inc. after closing of show for a split of barn set up, hospitality, day fees, and trainers hotel split (if applicable).

Groom fees are paid directly to horse show grooms or given to Dana prior to client leaving show grounds at closing of the show (Sycamore Trails shows do not apply).

Pricing Analysis

PROPOSED SPECIALTY CARE SERVICES
Filling of 1 water bucket (per day) – Same as similar services (turnout, blanketing) based on staff time
Water bucket service -dumping, cleaning and refilling (each, per day) – Based on 5 min staff time
Fly boots / on or off (per day) – Based on approved price for similar services/staff time
Installation of rubber wall mats (per stall) – Based on 2 hours of staff time to install
Slow feeder wall install (per stall) – Based on 30 minutes of staff time to install
Bucket holder installation (per stall) – Based on 45 min of staff time to install
Self-purchased waterer install (per stall) – Based on 1 hour of staff time to install
Clean hay manger (per manger) - Based on 30 minutes of staff time to install
Clean grain manger (per manger) - Based on 15 minutes of staff time to install
Tack trunk move/removal (per occurrence) - Based on staff time (2 stable hands/one hour)

Attachment 3

Full grooming (per occurrence) - Based on 20 min of Head Groom time
Full grooming / 5 days a week (per month) - Based on per occurrence price and discounted for frequency
Bath (per occurrence) - Based on 1 hour of Head Groom time
Stall wall cleaning or bleaching (per occurrence) - Based on 2 stable hands for 90 min
Repainting stall walls (per occurrence) - Based on 2 stable hands for 1 hour
Stripping of stall (per occurrence) - Based on 1 hour staff time
Fans / on or off (per day) - Same as similar services (turnout, blanketing) based on staff time
Exercise ride / 45 minutes, includes warm-up/cool down (per occurrence) - Based on Head Instructor time to groom, tack and ride
Training ride / 45 minutes, includes warm-up/cool down (per occurrence)- Based on Senior Supervisor time to groom, tack and ride
Rinsing horse / after exercise or other (per occurrence) - Based on 10 minutes of staff time Lead Groom
Re-level turnout (per occurrence) - Based on 45 minutes of staff time (2 stable hands)
Additional sand for turnout- Based on cost from vendor
Extra cleaning (per day)- Based on 10 minutes of staff time Stable Hand
Holding for vet (per hour)- Based on 1+ hours of staff time for typical service (Lead Instructor/Supervisor)
Body clipping / full- approved horses only (per occurrence) - Based on current market price/not discounted due to staff time required
Body clipping / trace clip- approved horses only (per occurrence) - Based on current market price/not discounted due to staff time required
Body clipping / bridle path, leg, face cleanup; approved horses only (per occurrence) - Based on current market price/not discounted due to staff time required
Mane pulling / trimming (per occurrence) - Based on current market price/not discounted due to staff time required
Boarder horse assessment ride + ride fee (per occurrence)- Based on 1+ hours of staff time- Senior Supervisor
Tack fitting (per occurrence) - Based on 2 hours of staff time- Head Instructor
Wound treatment / cleaning and wrapping (per day) - Based on senior staff members- 15 min
PROPOSED SHOW FEES
Show warm up (per day) - Based on current market price/staff time
Show groom (per day / per horse) - Based on current market price/staff time
Show night check (per day/ per horse)- Based on current market price/staff time
Show Lunge - Based on current market price/staff time
2-Standing wraps (per occurrence) Based on staff time- 15 min, head groom
4-Standing wraps (per occurrence) Based on staff time- 30 minutes- head groom
Show client horse- show warm up required (per class) Based on current market price/ Staff time 1+ hours Senior Supervisor / Lead Instructor
Show school horse + show fees + transport fees (per day) Based on loss of use for 3 lessons
Home show school horse use fee (per day) Based on current market price/ based on loss of use for 1 lesson
PROPOSED TRAINING FEES
Full training: 3 rides/lunges a week, 2 private lessons (per month) - Based on current market price/staff time for Sr. Supervisor and Head Instructor – Discounted by 40% from OC Show Barn market value – See below

Attachment 3

Half training: 2 rides/lunges a week, 1 private lesson (per month) - **Based on current market price/staff time for Sr. Supervisor and Head Instructor – Discounted by 40% from OC Show Barn market value – See below**



RESOLUTION 90-23-XX
Equestrian Care Services Fees

WHEREAS, the current pricing policy and fees were reviewed to establish fair costs to boarders while providing a high level of horse care and customer service. The proposed additional care services fees were determined after conducting a comprehensive regional cost analysis of similar facilities. CAC recommended the following proposed additional care services fees, subject to board approval:

**New 2023 Proposed Equestrian
Care Services Fees**

EQUESTRIAN CENTER FEES	
Horse Care Services (per day)	\$35
Horse Boarding Fee (per month)	\$265
Shavings (per bag) *	\$7.50
Non-Resident Horse Boarding Fee	\$325
Non-Resident Shavings	\$8.50
Dry Stall	\$150
Horse Feed - Alfalfa Hay*	\$51
Horse Feed - Teff Hay*	\$69
Horse Feed - Orchard Hay*	\$90
Horse Feed - Timothy Hay*	\$99
Resident Trail Ride on GRF Horse (45 min)	\$15
Resident Trail Ride on Boarded Horse (45 min)	\$5
Resident Private Lesson with GRF Horse (45 min)	\$30
Resident Private Lesson with Boarded Horse (45 min)	\$20
Resident Group Lesson with GRF Horse (45 min)	\$15
Resident Group Lesson with Boarded Horse (45 min)	\$10
Non-Resident Trail Ride on GRF Horse (45 min)	\$27
Non-Resident Trail Ride on Boarded Horse (45 min)	\$15
Non-Resident Private Lesson with GRF Horse (45 min)	\$55
Non-Resident Private Lesson with Boarded Horse (45 min)	\$35
Non-Resident Group Lesson with GRF Horse (45 min)	\$35
Non-Resident Group Lesson with Boarded Horse (45 min)	\$20
Storage, horse trailer (annually)	\$160
Non-Resident Storage, horse trailer (annually)	\$240
Hauling horse in trailer (per hour)	\$50
Hauling horse in trailer (per mile)	\$0.58
SPECIALTY CARE SERVICES	
Turnout (monthly charges)	\$30
Feeding Prepared Grain or Feed (monthly charges)	\$30

Attachment 4

Hand Walking (monthly charges)	\$150
Lunge (charges are per occurrence)	\$15
Blanketing or Fly Sheet, On & Off (monthly charges)	\$60
3rd Feeding option (monthly charges)	\$30
PROPOSED SPECIALTY CARE SERVICES	
Filling of 1 water bucket (per day)	\$1
Water bucket service -dumping, cleaning and refilling (each, per day)	\$3
Fly boots / on or off (per day)	\$1
Installation of rubber wall mats (per stall)	\$75
Slow feeder wall install (per stall)	\$10
Bucket holder installation (per stall)	\$15
Self-purchased waterer install (per stall)	\$20
Clean hay manger (per manger)	\$10
Clean grain manger (per manger)	\$5
Tack trunk move/removal (per occurrence)	\$50
Full grooming (per occurrence)	\$8
Full grooming / 5 days a week (per month)	\$100
Bath (per occurrence)	\$25
Stall wall cleaning or bleaching (per occurrence)	\$75
Repainting stall walls (per occurrence)	\$50
Stripping of stall (per occurrence)	\$20
Fans / on or off (per day)	\$1
Exercise ride / 45 minutes, includes warm-up/cool down (per occurrence)	\$25
Training ride / 45 minutes, includes warm-up/cool down (per occurrence)	\$35
Rinsing horse / after exercise or other (per occurrence)	\$5
Re-level turnout (per occurrence)	\$25
Additional sand for turnout	At cost
Extra cleaning (per day)	\$5
Holding for vet (per hour)	\$30
Body clipping / full- approved horses only (per occurrence)	\$150
Body clipping / trace clip- approved horses only (per occurrence)	\$100
Body clipping / bridle path, leg, face cleanup; approved horses only (per occurrence)	\$20
Mane pulling / trimming (per occurrence)	\$40
Boarder horse assessment ride + ride fee (per occurrence)	\$50
Tack fitting (per occurrence)	\$50
Wound treatment / cleaning and wrapping (per day)	\$8
PROPOSED SHOW FEES	
Show warm up (per day)	\$35
Show groom (per day / per horse)	\$50
Show night check (per day/ per horse)	\$10
Show Lunge	\$20
2-Standing wraps (per occurrence)	\$5
4-Standing wraps (per occurrence)	\$10
Show client horse- show warm up required (per class)	\$15
Show school horse + show fees + transport fees (per day)	\$75
Home show school horse use fee (per day)	\$15
PROPOSED TRAINING FEES	
Full training: 3 rides/lunges a week, 2 private lessons (per month)	\$425

Attachment 4

Half training: 2 rides/lunges a week, 1 private lesson (per month)	\$275
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*Fees subject to change due to current market value

WHEREAS, in 2022, the Equestrian Center piloted a care services program to allow for customized care of boarded horses, and;

WHEREAS, offered care services have proven to be extremely successful, with monthly revenue of approximately \$1,500 (\$18,000 annually) and has assisted in securing boarded horses that were previously not willing to board at a partial-care facility, due to the desire for more upscale care with full-service offerings, and;

WHEREAS, with the addition of the proposed care services fees, staff estimates an increase in revenue of approximately \$9,000 annually, and;

WHEREAS, on March 9, 2023 the Community Activities Committee (CAC) recommended the proposed additional equestrian care services fee, and;

WHEREAS, that this resolution supersedes and cancels resolution 90-21-47, adopted December 7, 2021;

NOW THEREFORE BE IT RESOLVED, May 2, 2023 the Board of Directors of this Corporation hereby adopts recommended additional equestrian care services fee; and;

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

APRIL Initial Notification

28-day notification for member review and comments to comply with Civil Code §4360 has been satisfied

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ENDORSEMENT (to Board)

Discuss and Consider Appeal Policy Resolution:

On April 3, 2023 the Compliance Ad Hoc Committee reviewed the Appeal Policy Resolution.

Chair Carpenter made a motion to discuss the Appeal Policy Resolution in the GRF Laguna Woods Village. The Committee elected to approve the Appeal Policy with minor changes and present the policy at the next scheduled GRF board meeting in May for review.

By consensus, the motion passed.

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STAFF REPORT

DATE: May 2, 2023
FOR: Compliance Ad Hoc Committee
SUBJECT: Appeal Policy

RECOMMENDATION

The Committee approve the amended Appeal Policy.

BACKGROUND

On October 7, 2008, the Golden Rain Foundation (GRF) Board of Directors (Board) adopted an Appeal Policy (Resolution 90-08-69) to set forth guidelines for members to appeal the denial of requests made to committees.

On September 01, 2015, the Board amended the Appeal Policy for Resident Members Requests changing #2 in the appeal process from will to shall (Resolution 90-15-47).

Civil Code Section §4765 provides that decisions made by the Board or by a committee having the same composition as the Board relating to a member's architectural and/or landscape request that occur in an Open Session Board meeting in compliance with the requirements of Civil Code §4900 et seq. (the Open Meeting Act) may be final, without the right of a Member to appeal said decision.

The purpose of the Appeal Policy is to set forth guidelines for appeals of certain decisions made by the Board, Committees, or Management on Recreation and Special Events Department matters as well as decisions made regarding Member discipline and reimbursement to GRF by Members for expenses incurred by GRF for which the Member is responsible, including without limitation when applicable, legal fees and costs.

On February 17, 2023, the Compliance Ad Hoc Committee reviewed the current Appeal Policy and directed staff to amend the current policy to allow for Appeals and align with Third Laguna Hills Mutual Appeal Policy.

On March 8, 2023, the Committee reviewed the proposed Appeal Policy and made changes.

DISCUSSION

The Committee reviewing the changes to the Appeal Policy.

FINANCIAL ANALYSIS

None.

Prepared By: Blessilda Wright, Compliance Supervisor

Reviewed By: Jacob Huanosto, Compliance Coordinator

ATTACHMENT(S)

Attachment 1: Appeal Policy

Attachment 2: Appeal Policy Resolution 90-23-XX



Appeal Policy Resolution 90-23-XX; Amended

I. Purpose

Golden Rain Foundation of Laguna Woods (GRF), requires a Member to seek approval from the Board of Directors (Board) on matters of Corporate business by way of the committee structure for review of a question that will ultimately be determined by the Board. Such committees forward recommendations regarding Members' requests to the Board for consideration, and if the proposed request is disapproved, then such decision may be subject to appeal to the Board by the Member.

The purpose of this document is to set forth the Appeal Policy (Policy). This includes, but not limited to, decisions made regarding recreation and special events, mobility & vehicles, disciplinary, occupancy and membership.

II. Definitions

For the purposes of this policy:

- a. Committee is a group of individuals appointed by the Board for a specific function. For example, the Community Activities Committee; and Mobility and Vehicles Committee review Members' requests for nonstandard changes and make recommendations to the Board for approval or denial.
- b. Community Rules - the Articles of Incorporation and Bylaws of GRF, the Trust Agreement; and any rules and regulations adopted by GRF. Any reference to the "Governing Documents" shall, for purposes of this Policy, be deemed a reference to the Community Rules set forth in this definition.
- c. Executive Session is defined as a closed meeting of the Board to address disciplinary/confidential matters.
- d. Member is defined as any person entitled to membership in GRF.
- e. Open Meeting is defined as a meeting open to the Members of GRF.
- f. Subject Matter Expert (SME) is defined as the Staff Member with the highest level of expertise in the specialized job, task, or skill.

III. Conditions

Non-disciplinary decisions made by the Board in Open Session are subject to one appeal.

Decisions made by the Board in Open Session:

- a. All decisions including other matters of corporate business by the Board made in meetings that satisfy the Common Interest Development Open Meeting Act may be subject to appeal.

- b. Notwithstanding the foregoing, if new information is brought to the Board's attention relating to a matter previously decided by the Board, the Board may, in its sole discretion, revisit the decision due to extraordinary circumstances. No Member shall be entitled to such reconsideration as a matter of right. The SME will review any extraordinary circumstances for consideration if submitted within 30 days in writing from the Board's determination.

Decisions made by the Board in Executive Session are subject to one appeal. The Executive Hearing Committee makes decisions on disciplinary/confidential matters including occupancy, violations of governing documents and membership decisions in Executive Session.

IV.Procedure

- a. Within 30 days of receipt of a written decision by either the Board or Executive Hearing Committee relating to Member discipline or a Committee decision, made at a meeting, the Member may appeal the decision by submitting a request in writing and as applicable providing new or different information, as to why the Member believes the committee made a wrong decision.
- b. No reconsideration request will be considered by the Board after one (1) year from the date of the original, final decision by the Board



Resolution 90-23-XX

**Appeals Policy
Amended, June 6, 2023**

WHEREAS, from time to time Resident Members seek approval from the Golden Rain Foundation Board of Directors on many matters of Corporate business by way of the committee structure for review of a question that will ultimately be determined by the Board; and

WHEREAS, such committees forward recommendations regarding Members' requests to the Golden Rain Foundation Board for consideration, and if the proposed request is disapproved, then such decision is subject to appeal to the Golden Rain Foundation Board by the Mutual Member;

NOW THEREFORE BE IT RESOLVED, June 6, 2023, that the Board of Directors of this Corporation hereby establishes and adopts the attached Appeal Policy pertaining to the rights of Members to appeal decisions of Committees of the Board and, as applicable, by the Board regarding certain Corporate business, for this Corporation; and

RESOLVED FURTHER, Resolution 90-15-47, adopted September 1, 2015 is hereby superseded in its entirety and canceled; and

RESOLVED FURTHER, that the officers and agents of this Corporation are directed on behalf of the Corporation to carry out this resolution.

May Initial Notification

Should the Board endorse the proposed revisions, Staff recommends that a motion be made and seconded to accept the resolution and allow discussion to ensure that the resolution reads to the satisfaction of the Board. Staff then recommends that a Board Member postpones the resolution to the next available Board Meeting no less than 28-days from the postponement to comply with Civil Code §4360.

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ENDORSEMENT (to Board)

Discuss and Consider Nuisance Policy Resolution:

On April 3, 2023 the Compliance Ad Hoc Committee reviewed the Nuisance Policy Resolution.

Chair Carpenter made a motion to discuss the Nuisance Policy Resolution in the GRF Laguna Woods Village. Ms. Wright gave an overview of the Nuisance Policy. The Committee members made comments and asked questions.

The Committee approved the Policy and made scribner changes and the following changes:

- Private Nuisance: Remove his/her/their/they.
- Odors: Add strong odors before second-hand...
- Violation of Laws: A Violation of federal, state laws, local ordinances, including without limitation, such violations such as public nudity, brandishing of weapon(s) in the presence of another Resident, a guest and/ or invitees or a staff member.
- V. Enforcement:

Remove who may be found in violation of the Governing Documents, or and ; make Resident, tenant, guest singular; and add and/or invitees.

Remove or such Member's unit/manor in the last-paragraph's first-line.

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STAFF REPORT

DATE: May 2, 2023
FOR: Compliance Ad Hoc Committee
SUBJECT: Nuisance Policy

RECOMMENDATION

Approve the amended Nuisance Policy.

BACKGROUND

On October 1, 2019, the Board of Directors adopted a Harassment and Nuisance Policy (Resolution 90-19-47) to set forth guidelines and address alleged violations of Harassment and/or Nuisance that occurs in GRF facilities. Previously, language for Nuisance violations was included with the Recreation and Special Events Department policies.

On October 5, 2021, the Board of Directors revised the Harassment and Nuisance Policy (Resolution 90-21-36) to reflect changes to State Law, introduce concepts of decorum and harassment based on protected classes, and outline the processes for investigation of allegations and Board Member or Committee Member discipline.

On June 7, 2022, the Board of Directors approved an Inter-Board Anti-Harassment, Anti-Abuse, and Anti-Intimidation Policy and Formation of a Joint Hearing Body. The policy and joint hearing body were approved for initial notification and have been postponed 28-days to comply with Civil Code §4360.

The rules enforcement program is coordinated by the Compliance Division under the Security Services Department.

On August 2, 2022, the Board of Directors approved the revised Nuisance Policy (Resolution 90-22-35) to set forth guidelines regarding the handling of nuisance complaints.

On January 27, 2023, the Compliance Ad Hoc committee directed staff to provide the Nuisance Policy for review.

On February 17, 2023, the committee directed staff to make changes to the Nuisance Policy which includes stating GRF properties, include The Towers Mutual No. Fifty and Location- GRF properties.

On March 8, 2023, the committee made additional updated to the Nuisance Policy.

DISCUSSION

The committee review and advise any additional updates to the Nuisance Policy.

FINANCIAL ANALYSIS

None.

Prepared By: Blessilda Wright, Compliance Supervisor

Reviewed By: Jacob Huanosto, Compliance Coordinator

ATTACHMENT(S)

Attachment 1: Nuisance Policy

Attachment 2: Nuisance Policy Resolution 90-23-XX



Nuisance Policy
Resolution 90-22-35, Adopted August 2, 2022
Resolution 90-23-XX, Amended [DATE]

I. Purpose

The purpose of this Nuisance Policy (Policy) is to set forth guidelines for the treatment and handling of nuisance complaints on Golden Rain Foundation (GRF) property, in accordance with the requirements of GRF's Governing Documents, as defined below, and the law.

II. Definitions

- a. Community – Laguna Woods Village.
- b. Golden Rain Foundation (GRF) – the Golden Rain Foundation, a California nonprofit mutual benefit corporation.
- c. Governing Documents – all of the following, collectively, the Trust Agreement, the Articles of Incorporation; the Bylaws; the Rules and Regulations; and any Resolutions or Policies duly adopted by the Board; all as may be lawfully amended or modified from time to time.
- d. Location – GRF properties
- e. Member – any person who is an owner of a Unit in United Laguna Woods Mutual (United) or Third Laguna Hills Mutual (Third) or The Towers Mutual No. Fifty (Mutual 50) who has been approved for membership in accordance with the Governing Documents.
- f. Nuisance – see details under Conditions.
- g. Resident – any person who has been approved by the Board of Directors, or its designee, as applicable, for occupancy of a manor within United or Third or Mutual 50's development.
- h. Staff - Employees of Village Management Services, Inc. authorized to act on behalf of GRF.

III. Conditions for Nuisance

Nuisance in General: Anything which is injurious to health, or is indecent or offensive to the senses, or an obstruction to the free use of property, so as to interfere with the comfortable enjoyment of life or property, is a nuisance. (Civ. Code § 3479)

Public Nuisance: A public nuisance is one which affects at the same time an entire community or neighborhood, or any considerable number of persons, although the extent of the annoyance or damage inflicted upon individuals may be unequal. (Civ. Code § 3480)

Private Nuisance: A private nuisance is a condition or activity that interferes with an individual's use or enjoyment of their property. (Civ. Code § 3479, 3481)

Based upon the foregoing provision of the various statutory provisions, with regard to GRF, a nuisance shall be deemed to be anything that unreasonably interferes with another Member or Resident's use and enjoyment of his/her/their/they GRF facilities, as determined by the Board. Below are examples of activities that fall into a nuisance category; please note, however, that this is not an exhaustive list of potential nuisances, inasmuch as any activity that falls within the above definition of a nuisance shall be deemed a violation of GRF's Governing Documents:

1. **Noise:** Things that interfere with quiet enjoyment such as, Residents playing their music at an excessively loud volume, overly loud conversations, yelling or shouting, barking dogs, excessively loud vehicles, etc. Excessive and overly loud characteristics are measured against what a reasonable person in the same or similar circumstance would consider to be excessive or overly loud.
2. **Odors:** This includes second-hand smoke or other smoke odors such as but not limited to cigarettes, cigars, vaping matter/materials and marijuana. The word strong shall be measured against what a reasonable person in the same or similar circumstance would consider to be strong.
3. **Violation of Laws:** A violation of federal, state laws or local ordinances, including, without limitation, such violations as public nudity, brandishing weapon(s) at or in the presence of another Resident, a guest, and invitees or a staff member.

IV. Nuisance Complaints and Investigation

A complaint may be registered by calling the Security Department at 949-580-1400 or the Compliance Division 949-268-CALL or email compliance@vmsinc.org. Staff will inform the reporting party to call the Security Department for documentation of the ongoing nuisance violation.

Investigating Alleged Nuisances: To determine whether or not a nuisance in violation of the Governing Documents is taking place or has occurred, Staff evaluates the alleged behavior, based upon the written complaint provided along with all of the information provided to support the complaint, and may further investigate the complaint before determining if the alleged behavior or nuisance activity in fact occurred, and whether the impact on other Members/Residents or units is deemed reasonable or unreasonable to an average reasonable person similarly situated. This may include, without limitation, further conversations with the reporting party and neighbors.

If Staff determines that the alleged nuisance in violation of the Governing Documents has or may have occurred, a warning letter may be sent to the

responsible Member and/or the Member may be sent a notice that the Member is being called to a disciplinary hearing before the Board or a committee thereof. At the disciplinary hearing, the Board will consider all evidence and documentation of the alleged nuisance violation, and the Member may speak and present evidence regarding the nuisance before the Board makes a decision on disciplinary action to be taken, if any.

V. Enforcement

GRF is authorized to take disciplinary action against any Member Resident, tenant, guest, or invitee found to be in violation of the Governing Documents. When a complaint is lodged regarding the occurrence of a violation, the Board of Directors has a duty to investigate and impose, if appropriate, discipline as set forth in the Governing Documents. Discipline shall be imposed, if at all, after a duly noticed disciplinary hearing in accordance with the requirements of statute and GRF's Governing Documents.

If a Member is found to have committed a nuisance violation as defined herein, the Board has the authority to impose monetary fines, suspend Member(s) privileges, and/or bring forth legal action, as more fully set forth in the Governing Documents, including without limitation the Schedule of Monetary Penalties, as may be revised from time to time. Each Member is entirely responsible for ensuring that the Governing Documents are followed by anyone they allow into the Community—this includes any co-occupant, lessee, guest, care provider, vendor, invitee or contractor.

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Resolution 90-23-XX

**Nuisance Policy
Adopted, June 6, 2023**

WHEREAS, on August 2, 2022 the Board of Directors adopted the Nuisance Policy to set forth guidelines for nuisance complaints; and

WHEREAS, the Compliance Ad Hoc Committee has recognized the need to revise the Nuisance Policy to provide concise interpretation of the policy;

NOW THEREFORE BE IT RESOLVED, June 6, 2023, the Board of Directors of this Corporation hereby revised the Nuisance Policy, as attached to the official minutes of this meeting; and

RESOLVED FURTHER, that Resolution 90-22-35 adopted August 2, 2022, is hereby superseded and canceled; and

RESOLVE FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of this Corporation to carry out the purpose of this resolution.

May Initial Notification

Should the Board endorse the proposed revisions, Staff recommends that a motion be made and seconded to accept the resolution and allow discussion to ensure that the resolution reads to the satisfaction of the Board. Staff then recommends that a Board Member postpones the resolution to the next available Board Meeting no less than 28-days from the postponement to comply with Civil Code §4360.

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ENDORSEMENT (to Board)

Discuss and Consider Harrassment Policy Resolution:

On April 3, 2023 the Compliance Ad Hoc Committee reviewed the Harassment Policy Resolution.

Ms. Wright gave an overview of the Harassment Policy. The Committee members made comments and asked questions.

The Committee elected to approve the Harassment Policy with minor changes and present the policy at the next scheduled GRF board meeting in May for review.

By consensus, the motion passed.

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STAFF REPORT

DATE: May 2, 2023
FOR: Compliance Ad Hoc Committee
SUBJECT: Harassment Policy

RECOMMENDATION

Staff recommends to adopt the Harassment Policy.

BACKGROUND

On October 1, 2019, the Board of Directors adopted a Harassment and Nuisance Policy (Resolution 90-19-47) to set forth guidelines to address alleged violations of harassment and/or nuisance that occurs in GRF facilities. Previously, language for nuisance violations was included with the Recreation and Special Events Department policies.

On October 5, 2021, the Board of Directors revised the Harassment and Nuisance Policy (Resolution 90-21-36) to reflect changes to state law, introduce concepts of decorum and harassment based on protected classes, and outline the processes for investigation of allegations and Board Member or Committee Member discipline.

On June 7, 2022, the Board of Directors approved an Inter-Board Anti-Harassment, Anti-Abuse, and Anti-Intimidation Policy and Formation of a Joint Hearing Body. The policy and joint hearing body were approved for initial notification and have been postponed 28-days to comply with Civil Code §4360.

On September 6, 2022, the GRF Board of Directors unanimously adopted the Anti-Harassment, Anti-Abuse and Anti-Intimidation Policy and authorize the formation of a Joint Hearing Body (Resolution 90-22-39). The Anti-Harassment, Anti-Abuse and Anti-Intimidation Policy replaced and incorporated the Harassment Policy (Resolution 90-21-36).

The rules enforcement program is coordinated by the Compliance Division under the Security Services Department.

On March 8, 2023, the Compliance Ad Hoc Committee approved and reviewed version 1 of the Harassment Policy. The committee made updates to the policy.

DISCUSSION

The committee reviewed the updates to the Harassment Policy.

FINANCIAL ANALYSIS

None.

Prepared By: Blessilda Wright, Compliance Supervisor

Reviewed By: Jacob Huanosto, Compliance Coordinator

ATTACHMENT(S)

Attachment 1: Harassment Policy

Attachment 2: Harassment Policy Resolution 90-23-XX

**Harassment Policy****Resolution 90-22-39; Adopted September 6, 2022 and****Resolution 01-22-73; Adopted November 8, 2022****Resolution 90-23-XX, Amended Month DD, 2023****I. Purpose**

The Board of Director (Board) of the Golden Rain Foundation (GRF) requires a clear and consistent policy to address claims of harassment, abuse and intimidation. Harassment, abuse and/or intimidation are strictly prohibited in the community. This Harassment Policy (Policy) provides guidance relative to such behavior.

This policy applies to:

- a. Members;
- b. Residents;
- c. GRF Board and advisors; and
- d. Member or resident guests.

The claims of harassment, abuse and/or intimidation may be against:

- a. Members;
- b. Residents;
- c. GRF Board and advisors;
- d. Member or resident guests; and
- e. VMS employees.

VMS investigates incidents of harassment, abuse and/or intimidation from an employer's standpoint pursuant to the VMS Anti-Harassment Policy, and by necessary implication, there will be overlap when an employee is harassed by any of the foregoing and vice-versa.

This Policy has been adopted by the GRF Board to exercise its duties to maintain, protect and enhance the value and desirability of Laguna Woods Village and the interests of all of its members.

II. Definitions

- a. Abuse - See details under Conditions for Abuse.
- b. Community - Laguna Woods Village, including, but not limited to, the community center, gate houses, clubhouses and amenities.
- c. Claimant - Member, resident, board member, advisor, member or resident guest who submits a claim of alleged harassment, abuse and/or intimidation (claim) involving member, resident, board member, advisor, member or resident guest, and/or employee.
- d. Director - A board member from GRF or VMS boards of directors.
- e. Governing documents - All of the following, collectively: the Trust Agreement, Articles of Incorporation, Bylaws, rules and regulations, and resolutions or

policies duly adopted by boards of directors of GRF; all as may be lawfully amended or modified from time to time.

- f. Harassment - See details under Conditions for Harassment.
- g. Intimidation - See details under Conditions for Intimidation.
- h. Member - any person who is an owner/shareholder of a Unit in United Laguna Woods Mutual (United) or Third Laguna Hills Mutual (Third) or The Towers Mutual No. Fifty (Mutual 50).
- i. Resident - An approved occupant of a residence in Laguna Woods Village.
- j. Respondent - Member, resident, board member, advisor, member or resident guest, or employee who is the subject of harassment, abuse and/or intimidation claim.
- k. Staff - Employees of VMS.

III. Conditions for Harassment

Below are various definitions and descriptions of harassment under both federal and California law:

- a. Federal law: "harassment" "a serious act or a course of conduct directed at a specific person that causes substantial emotional distress in such person and serves no legitimate purpose" (18 U.S.C.A. §1514[d][1][B]).
- b. California law: "harassment" unlawful violence, a credible threat of violence or a knowing and willful course of conduct directed at a specific person that seriously alarms, annoys or harasses that person, and that serves no legitimate purpose (Code of Civil Procedure §527.6[b][3]).
- c. Department of Housing and Urban Development (HUD) "Final Rule": Recent federal regulations/guidelines enacted by the Department of Housing and Urban Development (HUD) impose certain obligations on GRF with regard to the investigation and treatment of reported harassment. The new guidelines, adopted in August 2016, were enacted in an effort to further define and address housing discrimination in the form of harassment. In that regard, HUD's new guidelines now deem any form of harassment in housing or within housing developments a form of illegal discrimination. Based on HUD's guidelines, homeowners' associations, including GRF are required to evaluate alleged harassment to investigate whether a resident is being subjected to harassment to the extent that it may amount to illegal housing discrimination. Pursuant to the guidelines, GRF is required to investigate all reported claims of potential harassment of residents and, as appropriate, take all action permitted under the governing documents to address such harassing behavior (24 CFR 100.600).

IV. Conditions for Abuse

Below are various definitions and descriptions of abuse under both federal and California law:

- a. Federal law: "abuse" is defined to mean "the knowing infliction of physical or psychological harm or the knowing deprivation of goods or services that are necessary to meet essential needs or to avoid physical or psychological harm" (42 USC §1397[j]).
- b. California law: "abuse" includes, but is not limited to, intentionally or recklessly

causing or attempting to cause bodily injury, sexual assault and placing a person in reasonable apprehension of imminent serious bodily injury to that person or to another. Abuse is not limited to the actual infliction of physical injury or assault (Family Code §6203). For purposes of this Policy, “abuse” also includes conduct that creates a hostile work environment as defined under California law.

V. Conditions for Intimidation

Below are various definitions and descriptions of intimidation under both federal and California law:

- a. Federal law: “intimidation” is defined to mean “a serious act or course of conduct directed at a specific person that (i) causes fear or apprehension in such person; and (ii) serves no legitimate purpose” (18 USC §1514[d][1]).
- b. California law: “intimidation” was noted “to make timid or fearful; to inspire or affect with fear; to make fearful; to frighten ... to deter, as by threats. ...” (In re Bell, 19 Cal. 2d 488, 122 P.2d 22 [1942][dissent]).

VI. Examples of Harassment, Abuse and/or Intimidation

Examples of harassment, abuse and/or intimidation in community, subject to review and interpretation by committee, may include:

- a. Physical intimidation;
- b. Threatening bodily harm or to harm one’s property;
- c. Discriminatory shouting and yelling;
- d. Stalking, such as following someone around to intimidate or “make a point”;
- e. Disrupting organized activities in progress, including board and committee meetings;
- f. Entering the second floor of the community center without escort or pass with intent to disrupt operations;
- g. Interfering, instructing or otherwise disrupting the work of vendors or staff;
- h. Unreasonable, and/or hostile telephone calls and/or emails without a legitimate purpose to a resident, vendor or staff;
- i. Disparaging someone;
- j. Humiliating someone; and/or
- k. Other behavior that the ordinary person would find unreasonable and/or threatening.

VII. Reporting Harassment, Abuse and/or Intimidation Claims

To report a claim: members, residents, GRF, directors, advisors, members and guest’s, and/or invitees may contact:

- a. Security Department
 - i. Telephone: 949-580-1400
- b. Compliance Division
 - i. Telephone: 949-268-2255; or
 - ii. Email: compliance@vmsinc.org

Staff may inform the claimant to call the Security Department for documentation of the reported harassment, abuse and/or intimidation. Staff may also inform the

claimant to call the Orange County Sheriff's Department (OCSD) if harassment, abuse and/or intimidation occur.

VIII. Enforcement**A. General**

1. GRF is authorized to take disciplinary action against a GRF Member if they or their Resident, co-occupant, tenant, guest or invitee violates the Governing Documents. GRF may take any lawful action against anyone it determines has committed Harassment within the Community and while using the amenities.
2. The Board has the discretion to determine which actions are violations of this Policy and which actions do not require further action by GRF.
3. This Policy does not apply to activities within the areas governed by the Housing Mutuals and GRF will not pursue such issues within those areas.
4. The Board may, after a hearing, impose monetary fines, suspend the GRF Member(s) privileges and/or initiate legal action. GRF Member(s) are entirely responsible for ensuring that the Governing Documents are followed by anyone they allow into the community. This includes any co-occupant, tenant, guest or other invitee.

B. Board Member or Committee Member Discipline

1. The Board may take disciplinary actions against a GRF Director or Committee member who violates this Policy. Prior to taking any disciplinary action, the Board's officers and legal counsel shall review the evidence and investigate the alleged violation.
2. If it is determined that this Policy has been violated, legal counsel will notify the Director or Committee member in writing and copy the Compliance Division of the violation and instruct the Compliance Division to provide a 10- day Notice of Hearing to the Director or Committee member. Following the hearing by the Board, the Director or Committee Member will be notified of the Board's decision regarding any disciplinary action.
3. Such disciplinary action may include removal of the Director or Committee Member from all Committees. If the disciplined Committee Member was appointed to the Committee(s) by a Housing Mutual pursuant to Section 7.3 of the Bylaws, the Board may request that the President of the Housing Mutual immediately remove the Committee Member from all Committees. Failure of the President of the Housing Mutual to remove the Committee Member upon request may result in a demand to the Housing Mutual's board of directors that such Committee Member be removed from all Committees.
4. If the conduct of the Director or Committee Member also violates GRF's Code of Ethics Policy, additional disciplinary action may be taken against that Director or Committee Member in accordance with the Code of Ethics Policy.

C. Neighbor-to-Neighbor Dispute

1. Resolution 90-04-72, adopted October 5, 2004, by the Board established a member discipline process for the purpose of holding disciplinary hearings in a timely manner and ensuring progressive discipline. The Board is obligated to evaluate and impose if appropriate, member discipline under its Bylaws and §5855 of the Davis-Stirling Act.
2. The GRF Member disciplinary process is coordinated by the Compliance Division. A complaint may be registered by calling the Security Department at 949-580-1400 or the Compliance Division at 949-268-CALL or via email at compliance@vmsinc.org.

D. Third-Party Dispute

1. By way of the initial investigation, should Staff identify objective evidence of a violation by a GRF Member or their Resident or guests, Staff will send a letter to the offending party describing the allegation(s) and the disciplinary action that may ensue if not corrected.

IX. VMS Harassment by Board Member, Committee Member or Advisor

VMS has a legal obligation to provide its Employees with a workplace free from any type of inappropriate conduct by Directors, Committee Members and/or advisors. Complaints of a violation of this policy toward Employees may be submitted in writing to VMS' Director of Human Resources and the Board President. If the situation is an emergency requiring intervention, call the Security Department.

Staff will report the violation to the Board President and the Compliance Division for further action.

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Resolution 90-23-XX

**Harassment Policy
Adopted, June 6, 2023**

WHEREAS, the Board of Directors of Golden Rain Foundation of Laguna Woods (GRF) adopted the Anti-Harassment, Anti-Abuse and Anti-Intimidation Policy to allow for a Joint Committee to be created with United Laguna Woods Village (United) and Third Laguna Hills Mutual (Third);

WHEREAS, the United and Third Board of Directors elected not to adopt the Anti-Harassment, Anti-Abuse and Anti-Intimidation Policy; and

WHEREAS, the Compliance Ad Hoc Committee has recognized the need to adopt the Harassment Policy to set forth guidelines for harassment complaints received by the GRF Board;

NOW THEREFORE BE IT RESOLVED, June 6, 2023, the Board of Directors of this Corporation hereby approves the Harassment Policy, as attached to the official minutes of this meeting; and

RESOLVED FURTHER, that Resolution 90-23-03 adopted January 3, 2023, and are hereby superseded and canceled; and

RESOLVE FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of this Corporation to carry out the purpose of this resolution.

May Initial Notification

Should the Board endorse the proposed revisions, Staff recommends that a motion be made and seconded to accept the resolution and allow discussion to ensure that the resolution reads to the satisfaction of the Board. Staff then recommends that a Board Member postpones the resolution to the next available Board Meeting no less than 28-days from the postponement to comply with Civil Code §4360.

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ENDORSEMENT (to Board of Directors)

Aquadettes Request for Exception to GRF Poster Policy

Review and recommend Board approval for a resolution of an exception to the GRF poster policy for the Aquadettes fundraiser event at Clubhouse 1 and the Aqua Follies show at Pool 1.

A motion was made to recommend an exception to the GRF poster policy for the Aquadettes fundraiser event at Clubhouse 1 and the Aqua Follies show at Pool 1.

Motion passed unanimously.

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STAFF REPORT

DATE: May 2, 2023
FOR: Board of Directors
SUBJECT: Aquadettes Request for Exception to GRF Poster Policy

RECOMMENDATION

Review and recommend Board approval for a resolution of an exception to the GRF poster policy for the Aquadettes fundraiser event at Clubhouse 1 and the Aqua Follies show at Pool 1.

BACKGROUND

In 1965, the Aquadettes began as a group of all-female lifeguards who collaborated to host a synchronized swimming show. The Aquadettes have been offering an annual summer Aqua Follies show to Laguna Woods Village residents and their guests for over 55 years at Pool 1.

DISCUSSION

The GRF Poster Policy (Attachment 1) only allows advertising with posters for events held at the Performing Arts Center or Clubhouse 5. The Aquadettes are requesting (Attachment 2) an exception to the GRF poster policy to place two event posters at the following facilities; (1) Doug Houston & BBQ Dinner fundraiser poster May 17 through June 17 and (1) Aqua Follies show poster July 10 through August 10:

- Clubhouse 1
- Clubhouse 2
- (2) Performing Arts Center
- Clubhouse 4
- Clubhouse 5
- Recreation office
- 19 Restaurant and Lounge

The upcoming fundraiser will be held on June 17, 2023 and the Aqua Follies shows will take place August 10, 11 and 12, 2023. The dimensions of the posters are 11x17 inches and 33x40 inches (Performing Arts Center poster size). Posters would be advertised for 31 days each, prior to the events.

On April 13, 2023 Community Activities Committee reviewed the club request and recommended an exception to the GRF poster policy for the Aquadettes fundraiser event at Clubhouse 1 and the Aqua Follies show at Pool 1.

FINANCIAL ANALYSIS

None.

Prepared By: Jennifer Murphy, Recreation Manager

Reviewed By: Alison Giglio, Recreation and Special Events Director
Catherine Laster, Services Manager

ATTACHMENT(S)

Attachment 1: GRF Poster Policy
Attachment 2: Aquadettes Request
Attachment 3: Resolution 90-23-XX

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Attachment 1

GRF Poster Policy

- E. Performing Arts Center lobby poster area and lobby bulletin board, and Clubhouse 5 glass- enclosed bulletin board
 - 1. All posters must be stamped in advance by Recreation.
 - 2. Displaying posters is subject to space availability.
 - 3. Performing Arts Center lobby posters must be no larger than 33 by 40 inches, Performing Arts Center bulletin boards posters must be no larger than 22 by 17 inches and Clubhouse 5 bulletin boards must be no larger than 11 by 17 inches.
 - 4. Posters are not allowed to be adorned with lights.
 - 5. Performing Arts Center lobby posters may be displayed a maximum of three months prior to the date of the event (or date of first event in a series).
 - 6. The Performing Arts Center lobby poster area is for box office events.
 - 7. The Performing Arts Center lobby bulletin board is for use by GRF or a club/group/organization that schedules an event in the Performing Arts Center auditorium on a regular basis but does not distribute tickets through the Performing Arts Center box office.
 - 8. The Clubhouse 5 glass-enclosed bulletin board is for use by a club/group/organization that has events scheduled in the Clubhouse 5 Main Lounge and may be posted 60 days prior to event.
 - 9. Posters not approved by Recreation will be removed.

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Attachment 2

Aquadettes Request



Recreation Committee Request Form

PLEASE NOTE: THIS FORM IS NOT FOR ROUTINE RECREATION REQUESTS

Your request is important to us and will be handled accordingly. Per the policy of the Golden Rain Foundation (GRF), if your request falls outside the scope of the Recreation Department's authority, it will be forwarded to the Community Activities Committee (CAC) for review. If you are unsure whether your request falls into this category, please contact the on-site facility Supervisor or the Recreation Manager at 597-4482 in order to make that determination. CAC will then review the request and determine the proper course of action. If necessary, CAC will make a recommendation to the GRF Board of Directors for action. You will then be notified of the Committee or Board's decision. Please be patient as this process may take several months.

Print Requestor Name: _____ Date: 3-18-23

Print Individual, Club or Organization Name: The Aquadettes

Manor: _____ Phone: _____ E-mail: _____

Request (please check one):

☐ Change/Exception to Policy ☐ Donation ☐ Staff Time Request

☐ Equipment Request ☐ Facility Request ☒ Other: Poster Request

Explanation:

Please explain the circumstances of your request. Include approximate cost, dates, times and locations when necessary. Please use reverse side or attach a separate sheet if necessary.
We would like to ask for permission to display posters at the various clubhouses. We have 2 upcoming events this year. 1. Fundraiser featuring Doug Houston and a BBQ dinner on June 17th. 2. Aquadettes annual Aqua Follies show on August 10, 11, and 12.

Please see attached information.

Requestor Signature: _____

Signatures of All Other Individuals/Club Presidents Affected by this Request:

Signature	Manor #	For	Undecided	Against
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

(Please attach a separate sheet if more signatures are necessary)

PLEASE FORWARD COMPLETED REQUEST FORM TO:

Laguna Woods Village Recreation Department
P.O. Box 2220, Laguna Woods, CA 92637

Attachment 2

The Aquadettes
Request for Exception to the GRF Poster Policy
March 16, 2023

In anticipation our annual Aqua Follies scheduled for August 10, 11, and 12, 2023, we would like to ask for an exception to the GRF Poster Policy. To inform the community and stimulate interest in the event, we would like permission to place the following posters throughout the community. We would also like to request to display posters for our June 17th Fundraiser featuring Doug Houston and a BBQ dinner at Clubhouse 1.

1. Clubhouse 1:
1 11 X 17-inch poster to be posted from July 10, 2023 to August 10, 2023.
2. Clubhouse 4:
1 11 X 17-inch poster to be posted from July 10, 2023 to August 10, 2023.
3. Clubhouse 3:
1 11 X 17-inch poster to be posted from July 10, 2023 to August 10, 2023.
1 33 X 40-inch poster to be posted from July 10, 2023 to August 10, 2023.
4. Clubhouse 5:
1 11 X 17-inch poster to be posted from July 10, 2023 to August 10, 2023.
5. Clubhouse 2:
1 11 X 17-inch poster to be posted from July 10, 2023 to August 10, 2023.
6. 19th Restaurant:
1 11 X 17-inch poster to be posted from July 10, 2023 to August 10, 2023.
7. The Recreation Center:
1 11 X 17-inch poster to be posted from July 10, 2023 to August 10, 2023.



RESOLUTION 90-23-XX
Aquadettes Request for Exception to GRF Poster Policy

WHEREAS, the GRF Poster Policy only allows advertising with posters for events held at the Performing Arts Center or Clubhouse 5; and

WHEREAS, the Aquadettes requested for an exception to the GRF poster policy for the Aquadettes fundraiser event at Clubhouse 1 and the Aqua Follies show at Pool 1; and

WHEREAS, The Aquadettes are requesting (Attachment 2) an exception to the GRF poster policy to place two event posters at the following facilities; (1) Doug Houston & BBQ Dinner fundraiser poster May 17 through June 17 and (1) Aqua Follies show poster July 10 through August 10:

Clubhouse 1	Clubhouse 5
Clubhouse 2	Recreation Office
(2) Performing Arts Center	19 Restaurant and Lounge
Clubhouse 4	

WHEREAS, on April 13, 2023, the Community Activities Committee reviewed the club request and recommended an exception to the GRF poster policy for the Aquadettes fundraiser event at Clubhouse 1 and the Aqua Follies show at Pool 1; and

WHEREAS, the Aquadettes have been offering an annual summer Aqua Follies show to Laguna Woods Village residents and their guests for over 55 years at Pool 1; and

WHEREAS, the dimensions of the posters are 11x17 inches and 33x40 inches (Performing Arts Center poster size); and

WHEREAS, the Aquadettes posters would be advertised for 31 days each, prior to the events;

NOW THEREFORE BE IT RESOLVED, May 2, 2023, the Board of Directors of this Corporation hereby adopts the exception to the GRF poster policy for the Aquadettes fundraiser event at Clubhouse 1 and the Aqua Follies show at Pool 1; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized to carry out this resolution as written.

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ENDORSEMENT (to Board of Directors)

Hearing Well Club Request for Installation of Hearing Loop in Community Center Elm Room

Review and recommend Board approval for a resolution of the Hearing Well Club request for the installation of a hearing loop in the Community Center Elm Room in accordance with the Donation Policy.

A motion was made to recommend the Hearing Well Club request for the installation of a hearing loop in the Community Center Elm Room.

Motion passed unanimously.

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STAFF REPORT

DATE: May 2, 2023
FOR: Board of Directors
SUBJECT: Hearing Well Club Request for Donation to Install Hearing Loop in Community Center Elm Room

RECOMMENDATION

Review and recommend Board approval for a resolution of the Hearing Well Club donation request for the installation of a hearing loop in the Community Center Elm Room.

BACKGROUND

The Hearing Well Club currently meets in the Community Center Elm Room which is not currently equipped with a hearing loop. A hearing loop is a special type of sound system for use by people with hearing aids. The hearing loop provides a magnetic, wireless signal that is picked up by the hearing aid when it is set to 'T' (Telecoil) setting. Hearing loops are currently available in the Board Room and at various locations within the clubhouses.

DISCUSSION

The Hearing Well Club has requested the installation of a hearing loop in the Elm Room at no cost to GRF. Installation fees will be covered by the Club. The mechanism would be installed by an approved vendor who has completed the previous hearing loop installations within Laguna Woods Village.

The hearing loop would be installed above the ceiling panels or around the edges of the walls behind the edging. A small receptacle similar to a light switch would be installed under the cabinet for a ceiling installation or under the television of a floorboard installation.

The hearing loop technology would be beneficial to all hearing-impaired individuals utilizing the Elm room including clubs and activities.

On April 13, 2023 Community Activities Committee reviewed the club request and recommended the installation of a hearing loop in the Community Center Elm Room.

FINANCIAL ANALYSIS

None.

Prepared By: Alison Giglio, Recreation and Special Events Director

Reviewed By: Catherine Laster, Services Manager

ATTACHMENT(S)

Attachment 1: Hearing Well Club Request
Attachment 2: Resolution 90-23-XX

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Laguna Woods Village

Recreation Committee Request Form

PLEASE NOTE: THIS FORM IS NOT FOR ROUTINE RECREATION REQUESTS

Your request is important to us and will be handled accordingly. Per the policy of the Golden Rain Foundation (GRF), if your request falls outside the scope of the Recreation Department's authority, it will be forwarded to the Community Activities Committee (CAC) for review. If you are unsure whether your request falls into this category, please contact the on-site facility Supervisor or the Recreation Manager at 597-4482 in order to make that determination. If it does, you may receive written confirmation acknowledging receipt of your request. CAC will then review the request and determine the proper course of action. If necessary, CAC will make a recommendation to the GRF Board of Directors for action. You will then be notified of the Committee or Board's decision. Please be patient as this process may take several months.

Print Requestor Name: _____ **Date:** 3-17-2023 _____

Print Individual, Club or Organization Name: HLAA Mission Viejo AKA Hearing Well Club

Manor: _____ **Phone:** _____ **E-mail:** _____

Request (please check one):

- ☐ Change/Exception to Policy
 ☐ Donation
 ☐ Staff Time Request
☐ Equipment Request
 ☐ Facility Request
 ☐ Other: _____

Explanation:

Please explain the circumstances of your request. Include approximate cost, dates, times and locations when necessary. Please use reverse side or attach a separate sheet if necessary.

I would like to have installed a hearing loop in the Elm Room to benefit the Hearing Well Club members. The installer that installed all the hearing loops in Laguna Woods would do the installation. The Club would pay for the installation. The loop would be installed either above the ceiling panels or around the edges of the walls behind the edging. I would bring in an adapter connecting the loop to your audio system. A small receptacle (like a light switch) would need to be installed under the cabinet for a ceiling installation or low under the TV for the floorboard installation. I would like to get quick approval from the Recreation office and GRF if necessary. Our first meeting is on April 21st, and I am hoping to get approval quickly since there is no expense involved for Laguna Woods Village. We have done this in the past with the Art room CH1.

Please take a look at the links below to familiarize yourself with hearing loops.

[Hearing Loops already installed in Laguna Woods](#)

[What is a hearing loop](#)

[What is a telecoil](#)

Requestor Signature: _____

Signatures of All Other Individuals/Club Presidents Affected by this Request:

Signature	Manor #	For	Undecided	Against
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

(Please attach a separate sheet if more signatures are necessary)

PLEASE FORWARD COMPLETED REQUEST FORM TO:

Laguna Woods Village Recreation Department
P.O. Box 2220, Laguna Woods, CA 92637

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Attachment 2



RESOLUTION 90-23-XX

Donation of Installation of Hearing Loop in Community Center Elm Room

This Agreement, entered into this 2nd day of May 2023, is by and between the Golden Rain Foundation (“GRF”), a California non-profit mutual benefit corporation and Hearing Well Club (Donor) installation of Hearing Loop in Community Center Elm Room.

WHEREAS, GRF and Donor recognize the importance of community facilities and amenities; and

WHEREAS, GRF and Donor acknowledge the benefit of donations when they have a purpose consistent with GRF goals and are in the best interest of Laguna Woods Village; and

WHEREAS, the Hearing Well Club (Donor) has offered to provide installation of Hearing Loop in Community Center Elm Room; and

WHEREAS, the Recreation and Special Events Department Director or Financial Services Director reviewed and affirms the proposed donation meets the criteria for acceptance contained in the GRF Donation Policy:

- a. Meet a true need of the facility;
- b. Not interfere with the intended current or future use of the facility; and
- c. Not require the relocation of other equipment or infrastructure to accommodate the donation.

NOW THEREFORE BE IT RESOLVED, May 2, 2023, that GRF and Donor in accordance with the described conditions and obligations, hereinafter set forth agree as follows:

Attachment 2

- Section 1 The donation, known as installation of Hearing Loop in Community Center Elm Room, described below, is donated in its entirety to GRF, hereafter owned by GRF and managed on behalf of the residents of Laguna Woods Village by Village Management Services, Inc. (VMS)
- Section 2 Donation description: Installation of Hearing Loop
Space of facility: Community Center Elm Room
Location: Community Center Elm Room
- Section 3 Amount of Donation
- | | |
|--------------------------|---------------|
| Item cost: | \$0.00 |
| Installation cost: | \$0.00 |
| Maintenance cost: | <u>\$0.00</u> |
| Total estimated donation | \$0.00 |
- Section 4 GRF reserves the right to move/remove and/or retire the donation following cessation of the five-year period. The term shall commence upon the date entered into and indicated above.
- Section 5 GRF will not replace the donation or community space improvement if it is stolen, vandalized, worn out, irreparably damaged, destroyed or expires.
- Section 6 Installation and Maintenance: GRF shall be responsible for installation and maintenance of the item, including any reasonable repairs.
- Section 7 Term: The term of this agreement is a minimum of five years or beyond, if applicable; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized to carry out this resolution as written.

ENDORSEMENT (to Board)

Discuss and Consider Executive Hearings Resolution:

On April 3, 2023 the Golden Rain Foundation of Laguna Woods Mutual Compliance Ad Hoc Committee reviewed the Executive Hearings Resolution.

Chair Carpenter made a motion to discuss the Executive Hearings Resolution in the GRF Laguna Woods Village. Ms. Wright gave an overview of the Executive Hearings Resolution. The Committee members made comments and asked questions.

The Committee approved the Policy and made Scribner changes and the follow changes to the following:

- Now Therefore Be It Resolved:

Add a comma after DATE.

;-

Add authority after Autonomy;

Add a period at the end of hearing matters in the fourth-line.

-Create a Further resolved, stating the composition of the committee.

Update #3 with To be held in a closed meeting monthly, as needed.

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STAFF REPORT

DATE: May 2, 2023
FOR: Compliance Ad Hoc Committee
SUBJECT: Executive Hearings Committee

RECOMMENDATION

Staff recommends the committee adopt the Executive Hearings Committee Resolution.

BACKGROUND

The Board of Directors of Golden Rain Foundation ("GRF"), recognize the need to establish a Executive Hearings Committee for the sole purpose of holding disciplinary hearing matters.

The Executive Hearings Committee would act as an extension of the Board. The Committee is Chaired by the President of the Board or 1st Vice President or any Board Officer.

On March 8, 2023, the Compliance Ad Hoc Committee reviewed and made changes to the draft Executive Hearings Committee Resolution.

DISCUSSION

The Committee review the updates to the Executive Hearings Committee Resolution.

FINANCIAL ANALYSIS

None.

Prepared By: Blessilda Wright, Compliance Supervisor

Reviewed By: Jacob M. Huanosto, Compliance Coordinator

ATTACHMENT(S)

Attachment 1: Resolution 90-23-XX Executive Hearings Committee

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Resolution 90-23-XX

**Establishment of an Executive Hearings Committee
for the Purpose of Hearing Disciplinary Matters
Adopted, May 2, 2023**

WHEREAS, the Golden Rain Foundation (GRF) Bylaws, Section 4.4 Discipline or Suspension, section 4.4.2 Disciplinary Action by Board: the Board may take disciplinary or suspension action against any Mutual Member, Qualifying Residents, Co-occupant, Tenant, and their Guests for breach of the Governing Documents. Any disciplinary or suspension action authorized hereunder shall not act as a bar to the exercise of any other right or remedy; and

WHEREAS, GRF recognizes the need to establish an Executive Hearings Committee for the sole purpose of hearing disciplinary matters;

NOW THEREFORE BE IT RESOLVED, May 2, 2023, that the Board of Directors of this Corporation hereby establishes the Executive Hearings Committee with full autonomy authority for the sole purpose of hearing and acting on disciplinary hearing matters; and

FURTHER RESOLVED the Executive Hearings Committee composition as follows:

1. Comprised of 3 Directors and 1 alternate Director;
2. Address alleged violations of GRF Governing Documents and on GRF property;
3. To be held in a closed meeting monthly, as needed; and

RESOLVED FURTHER, that the officers and agents of this Corporation are directed on behalf of the Corporation to carry out this resolution.

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Treasurer's Report for May 2, 2023 Board Meeting

Slide 1 – This first chart includes all revenues and expenses including those designated for reserves, including investment income, the transfer facility fees and the GRF reserve portion of the HOA fees. It also includes the contingency portion of the HOA fees.

Through the reporting period of March 31, 2023, GRF had net revenue of \$1,297K, with total revenue of \$13,084K and total expense of \$11,787K. GRF was better than budget by \$559K with total expenses coming in \$95K better than anticipated. The favorable results seen in expenses were increased by higher revenues of \$464K. This was due to an unrealized gain on available for sale investments, which was partially offset by the selloff of poor performing investments, which caused a realized loss in the expense side of the financial statements.

Slide 2 – The next chart displays the Operating Fund, which excludes the non-operating revenues, expenses and depreciation. This report shows a favorable variance of \$607K through the reporting period, with expenses better than budget by \$876K, offset by revenue worse than budget by (\$269K).

Slide 3 – This slide reflects the current market value of the GRF Reserves Discretionary Investment Portfolio and the original market value at time of inception. The current market value of the GRF Portfolio is \$18,459K as of March 31, 2023 compared to the value at inception of \$19,031K. Year to date, the market value increased by

\$250K, or 1.4%, and decreased by (\$572K), or (3%) since inception in 2019. In March, the value increased by \$250K.

Slide 4 – Of the \$18,459K portfolio value mentioned in slide 3, \$15,877K is held with our reserves portfolio value. In addition to Discretionary Investments, the Reserves Fund assets also include cash of \$3,994K and Non-Discretionary Investments of \$12,407K. Payables and other total (\$161K), resulting in a Net Reserves Balance of \$32,117K.

Slide 5 – Now, back to the Operating Fund, which has the more significant impact on HOA assessments. This slide shows our most significant operating only variances by category with green bars representing favorable variances and orange bars representing unfavorable items.

Favorable. Overall, we had favorable variances in:

- Employee Compensation and related of \$546K, variance was primarily due to various vacancies in General Services for bus driver positions, Security Services for gate ambassador positions. In addition, there are various vacancies in Maintenance and Construction, Information Services, and Landscape Services. Recruitment is in progress for all open positions.
- Materials & Supplies of \$344K due to primarily due to over accrued expenses for 2022 for inventory items throughout the mutual and fleet maintenance materials that were expected to be replaced such as tires and valves have not yet required replacement.

- Professional Services of \$113K, due to timing of consulting services needed for Broadband Services, Project Management, and Information Services. In addition, invoices for audit have not yet been received for Financial Services.
- Other Operating Expenses of \$104K due to timing of items such as training and education, safety, staff support, and uniforms in several areas of operations.

Unfavorable. Some offsetting unfavorable variance included:

- Broadband Services of (\$154K) due to timing of Village Breeze sponsorship income, which will be received later this year as contract was finalized in April, and lower advertising revenue in Media Services as clients are moving their advertising dollars to digital platforms. In addition, high-speed internet revenue sharing is lower than budgeted as the budget anticipated contract re-negotiation in which GRF would be awarded a higher revenue sharing percentage beginning in January, but began in March.
- Net Allocation to Mutuals of (\$139K) due to less expenses year-to-date than budgeted causing less to get allocated.

Slide 6 – This slide shows our sources of revenue other than the assessments, such as fees and rentals. To date, we have received just over \$2,310K of non-assessment Operating revenue, as shown on this pie chart. By category, we can see that our largest revenue is Broadband Services (i.e. internet, set top boxes, ad insertion, and premium channels), followed by Golf Revenue, Clubhouse Rentals & Event Fees, and Merchandise Sales. Other revenue, which includes Class Fees, Additional occupancy fees, RV storage fees, and Locker

Rental Fees, among others, amount to 14%. These revenues offset costs and help keep assessments down.

Slide 7 – The chart shows, as usual, our largest Operating expense is compensation, followed by cable and programming expenses. Of the \$9.7M, excluding depreciation, these two categories account for 74% of the total Operating expense. Professional and Legal, Utilities & Fuel, Insurance, and Repairs and Maintenance, etc. make up the remaining 26%. If you consider that cable and programming are offset by broadband revenue, compensation accounts for 70% of the net expense, while insurance, utilities, and outside services account for 30% of the net operating expense.

Slide 8 – The reserve and restricted funds adjusted balances are shown here.

- Starting with the 1st column on the left, reserve funds have a combined ending balance of: \$37.1M; restricted fund balances have an ending balance of \$4M. Included in this total are contributions received this year through assessments, trust facilities fees, and investment earnings.
- The 2nd column shows the work in progress of \$5M for reserve and \$121K for restricted, reflecting the amounts paid for projects not yet completed.
- The 3rd column represents the resulting “adjusted” fund balances of \$32.1M for reserve and \$3.9M for restricted.

Slide 9 – We have a slide here to show resale History from 2021-2023. Community-wide sales total 163 through March 31, 2023. Most of these transactions generate the Trust Facilities Fee (transfer fee), used as a source of revenue for our reserves.

Slide 10 –The listing on this slide gives you an idea where the reserve money is committed. Of the \$20.3M appropriated by the Board for various projects and equipment purchases, the remaining encumbrances against our reserve funds is \$15.8M, primarily for purchase or replacement of equipment throughout the facilities. Restricted funds had total appropriations of \$98K and remaining encumbrances of \$20K, for the moving of bus benches.

Slide 11 – We compare our “adjusted” fund balances to historical balances for the past five years on this next chart, showing that GRF has averaged \$26.9 million in reserve funds and \$2.3 million in contingency funds.

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GRF Financial Report

As of March 31, 2023



INCOME STATEMENT (in thousands)	ACTUAL	BUDGET	VARIANCE B/(W)
Assessment Revenue	\$8,456	\$8,456	\$0
Non-Assessment Revenue	\$4,628	\$4,164	\$464
Total Revenue	\$13,084	\$12,620	\$464
Total Expense	\$11,787	\$11,882	\$95
Net Revenue/(Expense)	\$1,297	\$738	\$559

GRF Financial Report

As of March 31, 2023



OPERATING ONLY INCOME STATEMENT (in thousands)	ACTUAL	BUDGET	VARIANCE B/(W)
Assessment Revenue	\$7,806	\$7,806	\$0
Non-Assessment Revenue	\$2,310	\$2,579	(\$269)
Total Revenue	\$10,116	\$10,385	(\$269)
Total Expense ¹	\$9,747	\$10,623	\$876
Operating Surplus/ (Deficit)	\$369	(\$238)	\$607

1) excludes depreciation

GRF Financial Report

As of March 31, 2023



GRF PORTFOLIO VALUE HISTORY Discretionary Investments (in Thousands)	Value	Annual Change \$	Annual Change %	Inception Change %
December 2019	\$19,031			
December 2020	\$19,822	\$791	4.2%	4.2%
December 2021	\$19,530	(\$292)	(1.5%)	2.6%
December 2022	\$18,209	(\$1,321)	(6.8%)	(4.3%)
March 2023	\$18,459	\$250	1.4%	(3.0%)
Summary*		(\$572)		(3.0%)

**Indicates change from inception*

GRF Financial Report

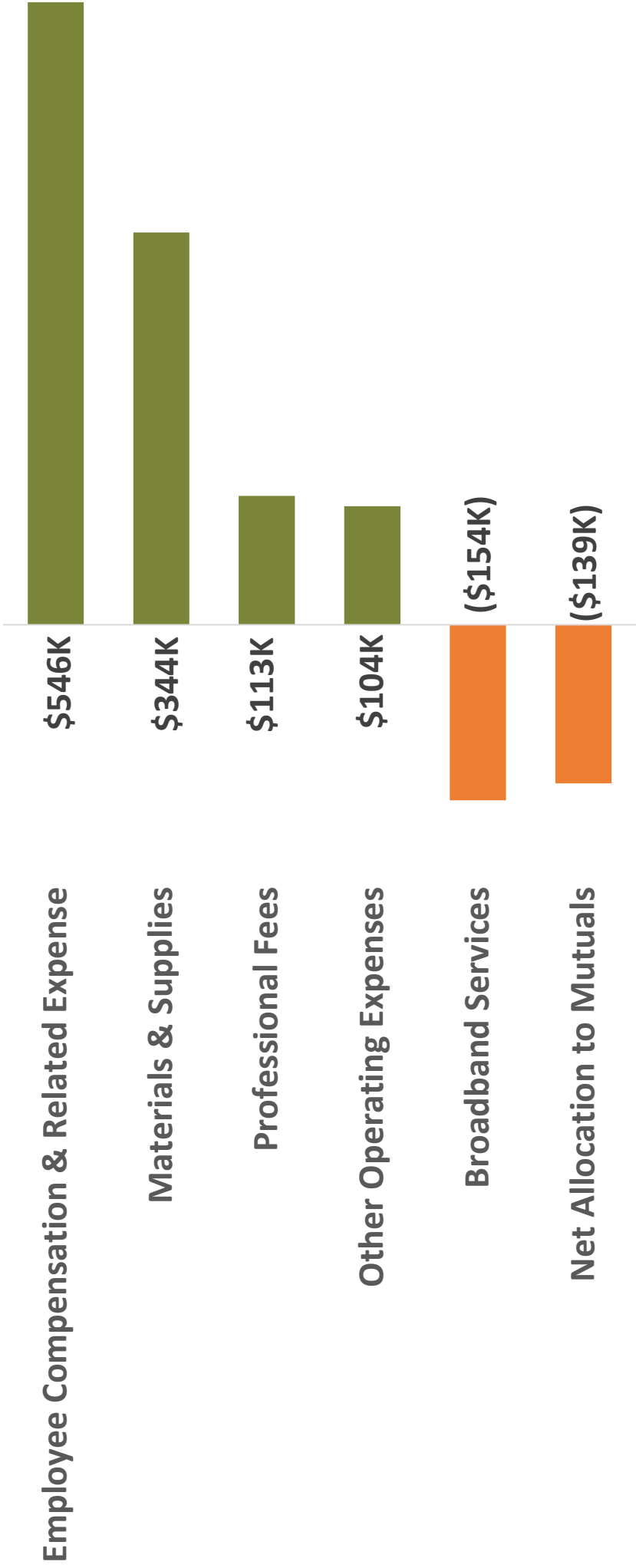
As of March 31, 2023



GRF RESERVE COMPOSITION (in Thousands)		Value
Portfolio		\$15,877
Cash & Cash Equivalents		\$3,994
Non-Discretionary Investments		\$12,407
Total		\$32,278
Payables and other		(\$161)
Reserves Adjusted Balance		\$32,117

GRF Financial Report

As of March 31, 2023
Operating Only



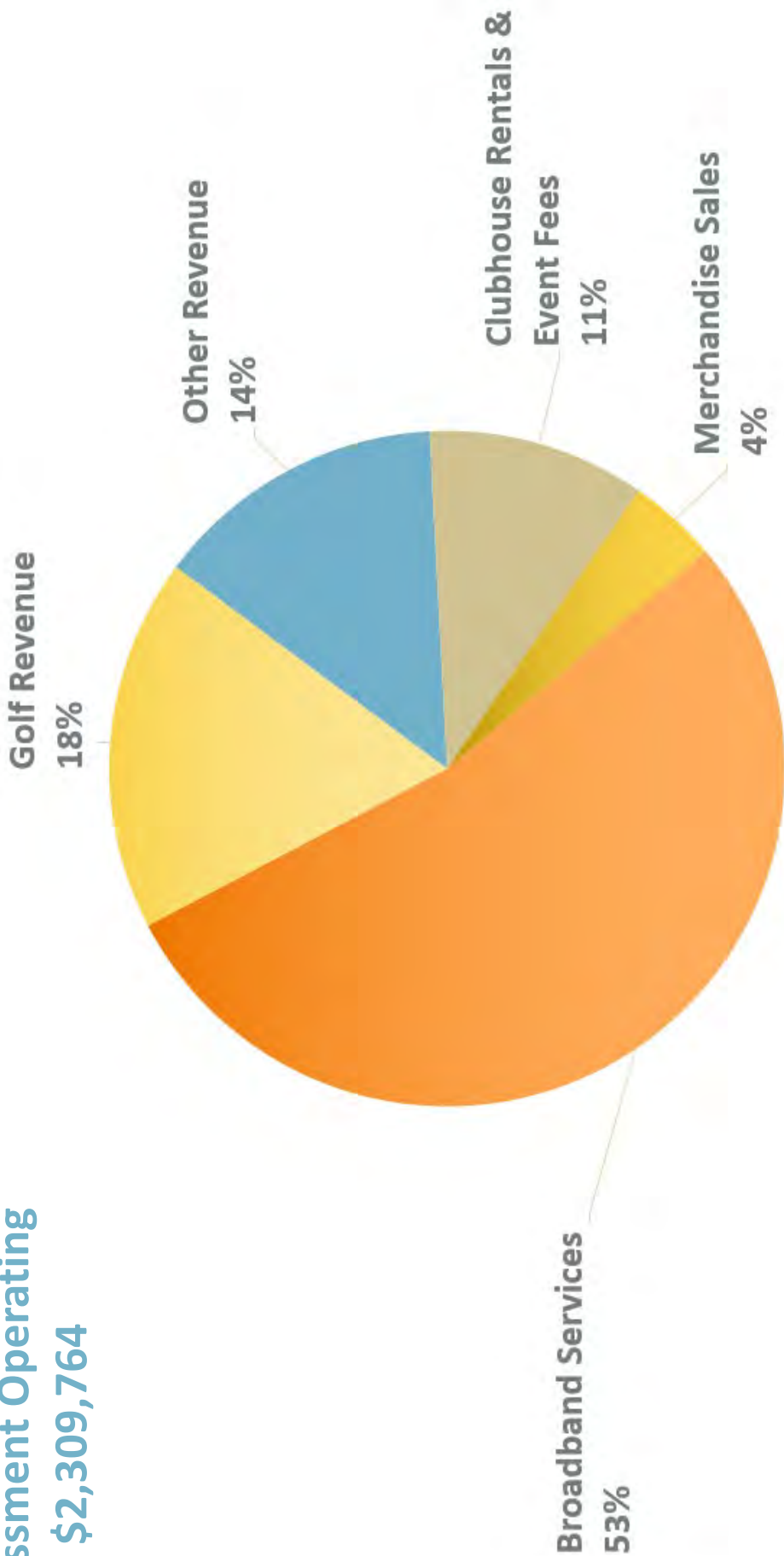
■ Unfavorable ■ Favorable

GRF Financial Report

As of March 31, 2023



**Total Non-assessment Operating
Revenue \$2,309,764**

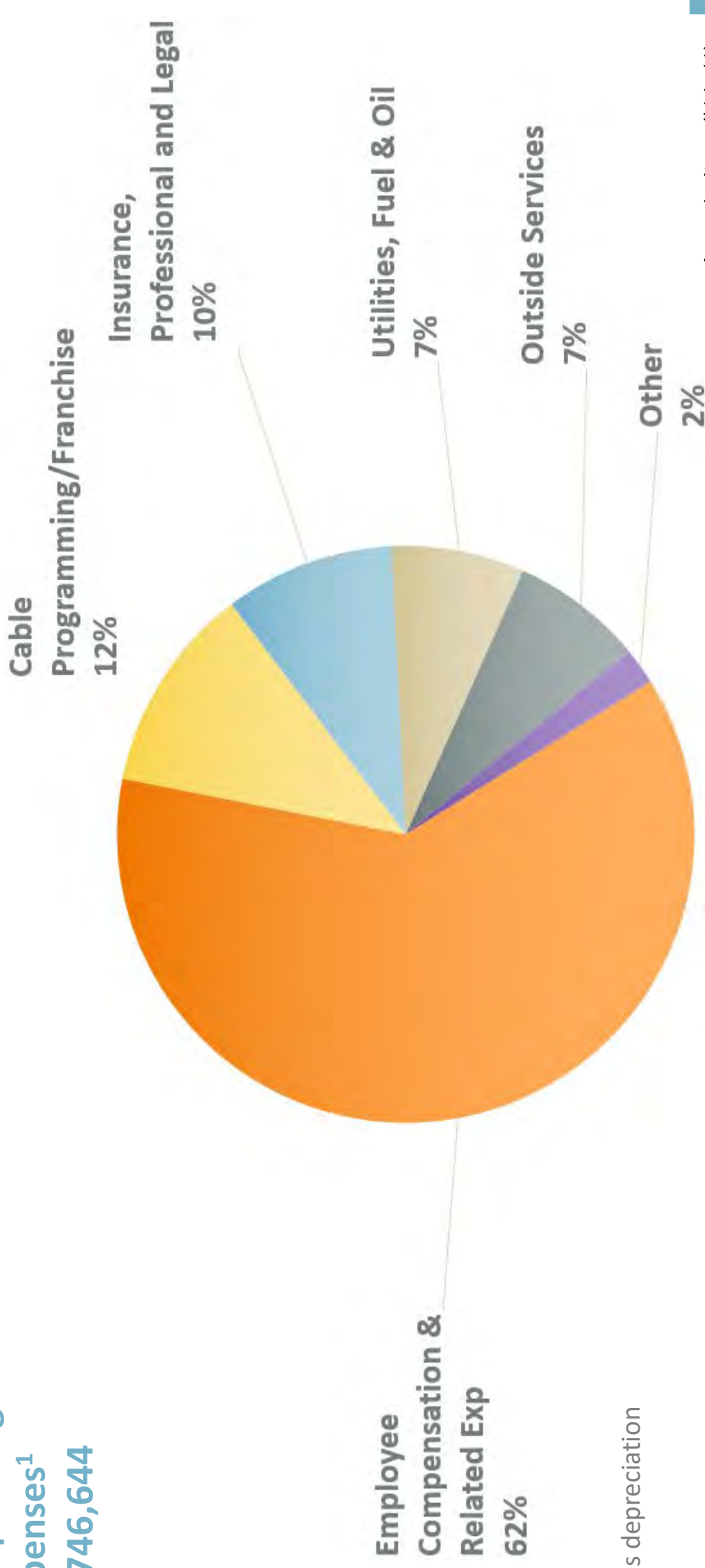


GRF Financial Report

As of March 31, 2023



**Total Operating
Expenses¹
\$9,746,644**



1) excludes depreciation

GRF Financial Report

As of March 31, 2023

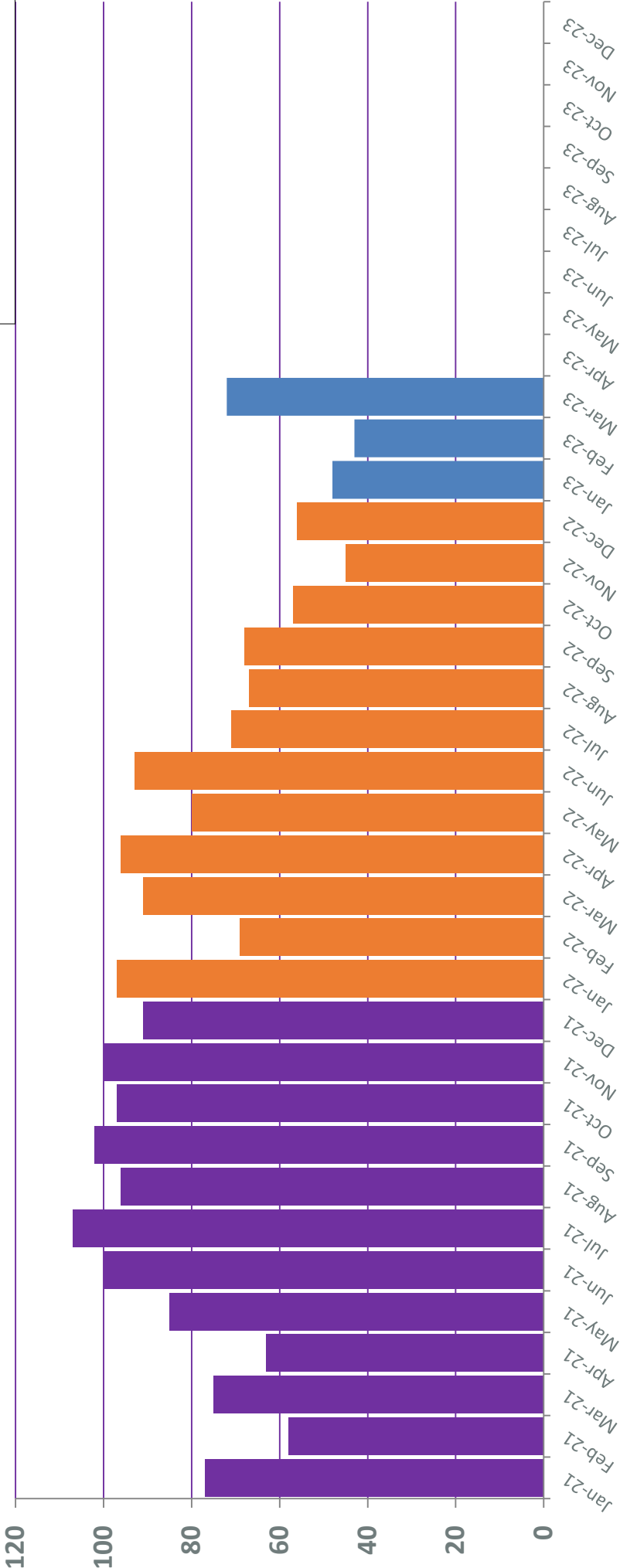


RESERVE FUND BALANCES (in thousands)	ENDING BALANCE	WORK IN PROGRESS	ADJUSTED BALANCES
Equipment Fund	\$6,946	\$3,064	\$3,882
Facilities Fund	19,037	1,892	17,145
Trust Facilities Fee Fund	11,090	0	11,090
TOTAL	\$37,073	\$4,956	\$32,117
RESTRICTED FUND BALANCES (in thousands)	ENDING BALANCE	WORK IN PROGRESS	ADJUSTED BALANCES
Contingency Fund	\$3,990	\$121	\$3,869

GRF Financial Report

As of March 31, 2023

Resale History — Consolidated



NO. OF RESALES		AVG. RESALE PRICE
YTD 2021	135	\$324,244
YTD 2022	165	\$367,197
YTD 2023	163	\$379,326

GRF Financial Report

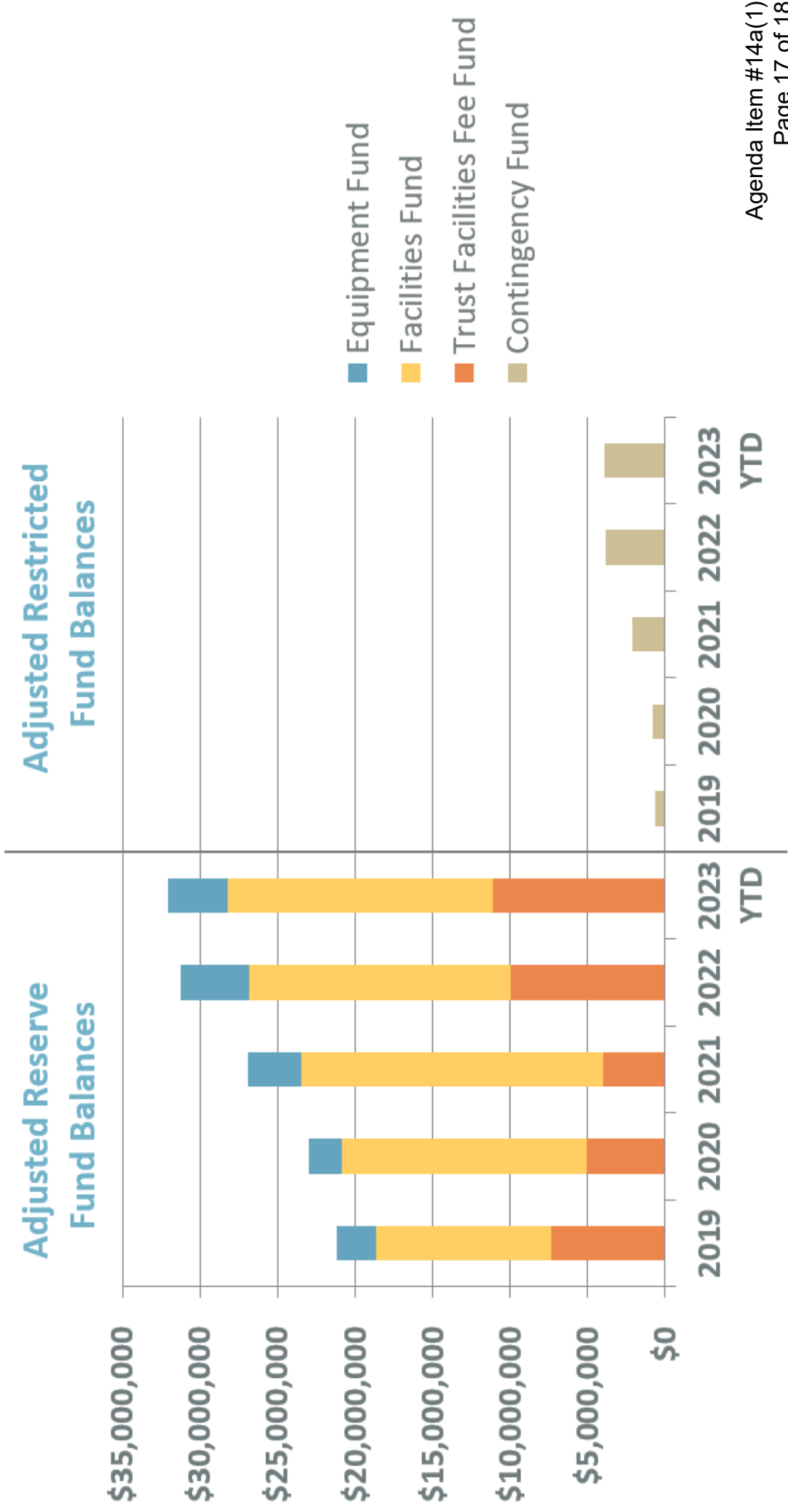
As of March 31, 2023



FUND ENCUMBRANCES (in thousands)				
	RESERVE FUNDS (EQF + FCF)		RESTRICTED FUND (CNF)	
	Total Appropriations	Remaining Encumbrance	Total Appropriations	Remaining Encumbrance
Aquatics & Fitness	\$125	\$125	\$0	\$0
Broadband Services	1,032	525	0	0
Clubhouses	2,465	1,485	0	0
Computers	5,622	4,104	0	0
Golf Facilities	980	792	0	0
Landscaping	3,281	2,589	0	0
Other Equipment	330	280	0	0
Other GRF Facilities	2,048	1,861	98	20
Paving	830	830	0	0
Security	324	228	0	0
Vehicles	3,240	3,009	0	0
TOTAL	\$20,277	\$15,828	\$98	\$20

GRF Financial Report

As of March 31, 2023



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FINANCE COMMITTEE MEETING
REPORT OF THE REGULAR OPEN SESSION

Wednesday, April 19, 2023 – 1:30 p.m.
Hybrid Meeting

DIRECTORS PRESENT: James Hopkins – Chair, Elsie Addington, Donna Rane-Szostak, Andy Ginocchio, Azar Asgari, Thomas Tuning, Margaret Bennett

DIRECTORS ABSENT: None.

ADVISORS PRESENT: None.

STAFF PRESENT: Steve Hormuth, Jose Campos, Alison Giglio, Jennifer Murphy, Erika Hernandez

OTHERS PRESENT: GRF – Bunny Carpenter, Juanita Skillman, Yvonne Horton, Debbie Dotson, Egon Garthoffner

United – Lenny Ross, Alison Bok, Diane Casey

Third – Cris Prince, S.K. Park

Call to Order

Director James Hopkins chaired the meeting and was called to order at 1:32 p.m.

Acknowledgement of Media

The meeting was streamed via Granicus and Zoom for members of the community to participate virtually.

Approval of Meeting Agenda

A motion was made and carried unanimously to approve the agenda as presented.

Approval of the Regular Meeting Report of February 15, 2023

A motion was made and carried unanimously to approve the meeting report as presented.

Chair Remarks

Director Hopkins thanked community members for their attendance and briefly mentioned the fee review process.

Member Comments (Items Not on the Agenda)

Multiple members expressed their perspective regarding the newly installed LED flashing stop signs. A member requested that the board reverse the decision on the installation of the flashing

stop signs and asked for them to be removed. Another member stated that upon proposing the installation of flashing stop signs there was no substantial historical and statistical information.

A member requested for meetings to be broadcast on TV6.

A member requested the annual operating costs for the TV Station and asked the Board to place a hold on spending. Director Hopkins directed members to access the Laguna Woods Village website and review the 2023 Business Plan for more information.

Director Azar Asgari addressed the comments and concerns regarding the flashing stop signs and asked that the Board run some statistics before making a final decision before continuing the project. Additionally, Director Debbie Dotson shared that the project has been on-going for two years and research has been thoroughly conducted and stated that the Vision Club approached the Board requesting for help with navigating hazards in the community and asked that the members take into consideration of all members and reiterated that meetings are open and published online for members to access. She asked members to share ideas on methods to better communicate information to members if what is currently being done isn't sufficient. The board is receptive to all suggestions made by members.

Department Head Update

Steve Hormuth, Director of Financial Services, shared the completion of the KPMG audit resulting in a favorable opinion. The final audit report was accepted by the board on April 7, 2023 and financials will be mailed to members by the end of April. He briefly mentioned the start of the 2024 Business Plan development and the ongoing fee review conducted by staff.

Review Preliminary Financial Statements dated March 31, 2023

The committee reviewed the financial statements dated March 31, 2023. Questions were addressed and noted by staff.

Recreation Room Rental Fees

Director Hopkins presented a staff report proposing scheduled Room Rental Fee increases phased in over a span of three to four years beginning in January 1, 2024.

A motion was made to table the agenda item pending the appointment of an advisory committee with the purpose to understand and rationalize associated expenses, understand the formula and compare to past data and results to determine a workable solution for fee development. Director Elsie Addington moved and Director Margaret Bennett seconded. Discussion ensued.

Director Thomas Tuning amended the motion to table the agenda item pending the appointment of an advisory committee with the exception that members are allowed to comment on the agenda item. The amended motion passed by a 5-2 vote.

Multiple members expressed their perspective regarding Room Rental Fees. Staff addressed and noted follow up items to be discussed in a future meeting. No action was taken.

Endorsement from Standing Committees

Community Activities Committee – Equestrian Care Service Fees. Alison Giglio, Recreation and Special Events Director, presented a staff report recommending approval of additional equestrian care service fees and shared an estimated annual revenue of \$9,240. Director Thomas Tuning made a motion to approve and endorse staff's recommendation of additional equestrian care service fees. Director Addington seconded. Discussion ensued. Questions were addressed and noted by staff.

Hearing no objection, the motion passed unanimously and will be presented at the next board meeting.

Future Agenda Items

None.

Committee Member Comments

Director Tuning thanks staff for providing data when they receive a request.

Director Andy Ginnochio proposed to include residents to participate in the advisory committee in effort to build credibility and trust with the members of the community and suggested to explore methods to increase supply to meet demand and maintain costs down.

Date of Next Meeting

Wednesday, June 21, 2023 at 1:30 p.m.

Recess to Closed Session

The meeting recessed to closed session at 3:40 p.m.

DRAFT

James Hopkins, Chair

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Laguna Woods Village®

SPECIAL MEETING OF THE SELECT AUDIT TASK FORCE WITH INVITATION TO ALL BOARDS ALL DIRECTORS REPORT OF THE OPEN SESSION

Thursday, April 6, 2023 – 1:30 p.m.
Hybrid Meeting

DIRECTORS/ADVISORS PRESENT: Jim Hopkins – Chair, Diane Phelps, Cynthia Rupert

DIRECTORS/ADVISORS ABSENT: Peggy Moore

STAFF PRESENT: Catherine Laster, Steve Hormuth, Jose Campos, Pam Jensen, Erika Hernandez

OTHERS PRESENT: KPMG Representatives: Spencer Endicott, Ashley Roberts

GRF – Bunny Carpenter, Joan Milliman, Yvonne Horton, Don Tibbetts, Gan Mukhopadhyay

United – Azar Asgari, Thomas Tuning, Alison Bok, Diane Casey, Pearl Lee, Sue Quam, Anthony Liberatore

Third – Cris Prince, Jim Cook, Donna Rane-Szostak, Ira Lewis, Andy Ginocchino, S.K. Park

Call to Order

Director Jim Hopkins, GRF Treasurer, chaired and called the meeting to order at 1:30pm.

Acknowledgement of Media

The meeting was recorded via Granicus and made available via Zoom for members of the community to participate virtually.

Approval of Agenda

A motion was made and carried unanimously to approve the agenda as presented.

Chair Remarks

None.

Member Comments (Items not on the agenda)

None.

Report of Select Audit Task Force

Open Meeting

April 6, 2023

Page 2 of 2

Introduce Representatives from KPMG

Steve Hormuth, Director of Financials Services, introduced and welcomed KPMG representatives, Spencer Endicott, Engagement Managing Director, and Ashley Roberts, Engagement Manager whom lead the 2022 Audit.

Presentation of Audit Report by KPMG

Spencer Endicott presented the 2022 Audit report for year ending on December 31, 2022 for Golden Rain Foundation (GRF), United Laguna Woods Mutual and Third Laguna Hills Mutual resulting in a favorable opinion.

Upon concluding the presentation, the Board Directors gathered in three different groups to review and discuss the audited financials.

Task Force Member Comments

None.

Adjournment

The meeting adjourned at 1:51 p.m.

Jw Hopkins

Jw Hopkins (Apr 26, 2023 15:34 PDT)

Jim Hopkins, Chair



**SPECIAL OPEN MEETING OF THE BOARD OF DIRECTORS OF THE
GOLDEN RAIN FOUNDATION OF LAGUNA WOODS
A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION**

Thursday, April 6, 2023 – Following
KPMG Presentation Scheduled at 1:30 p.m.
Laguna Woods Community Center
Board Room

DIRECTORS PRESENT: James Hopkins – Chair, Bunny Carpenter, Joan Milliman, Yvonne Horton, Gan Mukhopadhyay

DIRECTORS ABSENT: Elsie Addington, Don Tibbetts, Debbie Dotson, Reza Karimi, Egon Garthoffner

STAFF PRESENT: Pam Jensen

Call to Order

Director Jim Hopkins, Treasurer, chaired the meeting and called it to order at 1:56 p.m.

Approval of Agenda

A motion

Open Forum (Three Minutes per Speaker)

None.

Entertain a Motion to Accept the 2022 Audit Report

The committee received the 2022 audited financials for review. Director Bunny Carpenter made a motion to accept the 2022 Audit Report. Director Yvonne Horton seconded the motion.

Director Elsie Addington and Director Don Tibbetts voted by proxy. Hearing no objection, the motion passed unanimously to accept the 2022 Audit Report.

Director Comments

None.

Adjournment

The meeting was adjourned at 2:12 p.m.

Jw Hopkins
Jw Hopkins (Apr 26, 2023 15:33 PDT)

James Hopkins, Chair

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OPEN MEETING

REPORT OF THE REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION COMMUNITY ACTIVITIES COMMITTEE

Thursday, April 13, 2023 – 1:30 p.m.
Board Room/Virtual Meeting

MEMBERS PRESENT: Yvonne Horton, Chair, Elsie Addington, Diane Casey, Pearl Lee, Cush Bhada, Mark Laws, Frank Stern, Ajit Gidwani, Dennis Boudreau

MEMBERS ABSENT: None

OTHERS PRESENT: Bunny Carpenter, Juanita Skillman, Joan Milliman, Jim Hopkins, Maggie Blackwell, Andy Ginocchio, Debbie Dotson, Cris Prince, Jim Cook

STAFF PRESENT: Alison Giglio, Steve Hormuth, Jose Campos, William Arceo, Jackie Chioni

Call to Order

Chair Horton called the meeting to order at 1:33 p.m.

Acknowledgement of Media

There was no press present.

Approval of Agenda

Director Bhada made a motion to approve the agenda with amendment. Director Addington seconded.

Motion passed unanimously.

Approval of Committee Report for March 9, 2023

Director Bhada made a motion to approve the report. Director Addington seconded.

Motion passed unanimously.

Chair's Remarks

Chair Horton thanked all in attendance. The committee appreciates an orderly meeting which includes no applause, cheering or shouting. The board room acoustics are sensitive to all sound, so please keep private conversations to a minimum. Many are here today to

speak regarding the room reservation fees and only resident owners may address the committee. The agenda must be adhered so please bear with the process until it is your time to speak.

Report of the Recreation and Special Events Director

Ms. Giglio reported the following Recreation Department highlights: St. Patrick's Day buffet at Clubhouse 5 had 181 in attendance; 350 attendees shopped 60 booths at the Village Bazaar hosted at Clubhouse 5; the Easter buffet at Clubhouse 5 hosted 231 attendees; maintenance at Pool 5 is underway and annual pool maintenance will be completed by May 27; Easter at the Equestrian Center hosted over 450 attendees; Equestrian staff is preparing a new indoor vet exam area and grooming space room in the former storage area of the barn; 481 participants enrolled for Village Games which is occurring now through April 29; the golf course is in great shape after the rain; spring aerification is in progress; the driving range project is underway; Garden Center staff continues to make good progress with updating the database and movement off the waiting list; Library volunteers worked 776 hours to support 3,036 visitors in March and the Library has averaged 120 people per weekday and 74 people on Saturdays.

Ms. Giglio reported the following upcoming events: the Club Expo will be held on May 18 and Mr. Arceo will send the registration information next week; the free movie on Monday, April 17 at 2 p.m. at the Performing Arts Center will be *Ticket to Paradise*; the real Tony Orlando will perform live at the Performing Arts Center on Saturday, May 6 at 7:30 p.m. and tickets are on sale at the box office or online; the Mother's Day Buffet will be held Sunday, May 14 at 1 p.m. at Clubhouse 5 and will include tri-tip, baked salmon, chicken marsala and a variety of other delicious sides; tickets for this event are available until they sell out and are \$34 for adults and \$17 for children.

Member Comments (Items Not on the Agenda)

Members were called to speak regarding the following: music club room use; new music club approved; lack of availability of rooms for resident use; restoration of weekend hours of Clubhouse 4 rooms; longer daily hours of studio rooms at Clubhouse 4.

CONSENT

Director Addington made a motion to approve the consent calendar. Director Bhada seconded.

Discussion ensued.

Motion passed unanimously.

REPORTS

Clubhouse Renovation Ad Hoc Committee Update - Director Addington stated the designer for the renovation presented at the March 15 meeting with earth tones being selected. The next meeting will be announced soon.

ITEMS FOR DISCUSSION AND CONSIDERATION

Aquadettes Request for Exception to GRF Poster Policy- Director Addington made a motion to recommend an exception to the GRF poster policy for the Aquadettes fundraiser event at Clubhouse 1 and the Aqua Follies show at Pool 1. Director Bhada seconded.

Member was called to speak regarding in support of this exception.

Motion passed unanimously.

Hearing Well Club Request for Hearing Loop Installation in Community Center Elm Room – Director Addington made a motion to recommend the Hearing Well Club request for the installation of a hearing loop in the Community Center Elm Room. Director Bhada seconded.

Member was called to speak in favor of the hearing loop in Elm room.

Discussion ensued.

Motion passed unanimously.

Resident Room Reservation Fees – Director Casey made a motion to recommend the following proposed Recreation room rental fees:

- Schedule of Room Rental Fees – Resident Rates 10% shared cost recovery – effective January 1, 2024
- Estimated Schedule of Room Rental Fees – Resident Rates 15% shared cost recovery – effective January 1, 2025
- Estimated Schedule of Room Rental Fees – Resident Rates 20% shared cost recovery – effective January 1, 2026

Director Hopkins presented the room rental fees.

Members were called to speak regarding the following: against the proposed room rental fees; members in 3-story building should be allowed to reserve recreation rooms in those buildings for events; charge craft clubs in Clubhouse 4 instead of subsidizing; incremental fee increases; fiduciary responsibility to the community; completing a poll to report the number of residents denied room access; a new resolution regarding shared cost should be passed; facility closures affected room availability; club dues will need to increase; better technical support at our facilities; hosting a town hall meeting to discuss room rental rate

increase; sociability as longevity of life; not charging clubs for use of rooms, only charge those that use rooms for private use; allowance of a lower minimum of some rooms to reduce club costs; one rate increase is not good for all; raise golf fees; section off rooms; disclose all calculations used for methodology; protection of shared costs; increase should be consistent with national cost of living.

Discussion ensued.

Motion failed unanimously.

ITEMS FOR FUTURE AGENDAS

Facility Operating Rules/Poster Policy Review - Staff was directed to keep this item under Items for Future Agendas.

Performing Arts Center Rental Fees - Staff was directed to keep this item under Items for Future Agendas.

Garden Center Visiting Hours - Staff was directed to keep this item under Items for Future Agendas.

Reservation System Review – Staff was directed to place this item under Items for Future Agendas.

Recreation Policy Review – Staff was directed to keep this item under Items for Future Agendas.

CONCLUDING BUSINESS

Committee Member Comments

Director Lee stated she is pleased this motion has not passed and looks forward to future discussions.

Director Casey stated many room rental rates were very low and we need to make them affordable.

Director Addington thanked all who came.

Chair Horton announced the next CAC meeting on Thursday, May 11, 2023.

Date of Next Meeting

The next regular meeting of the GRF Community Activities Committee will be held both in the board room and virtually via the Zoom platform at 1:30 p.m. on Thursday, May 11, 2023.

Adjournment

There being no further business, the Chair adjourned the meeting at 4:10 p.m.

____*Yvonne Horton*____
Yvonne Horton, Chair

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OPEN MEETING

**REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION
LANDSCAPE COMMITTEE**

**WEDNESDAY, February 8, 2023 – 1:30 P.M.
BOARD ROOM / VIRTUAL MEETING
Laguna Woods Village Community Center
24351 El Toro Road**

REPORT

COMMITTEE MEMBERS PRESENT: Chair – Juanita Skillman, Elsie Addington, Lenny Ross, Ira Lewis, Diane Casey, Andy Ginocchio

COMMITTEE MEMBERS ABSENT: Yvonne Horton (Excused), Jules Zalon (Excused)

OTHERS PRESENT: Maggie Blackwell

ADVISORS PRESENT: None.

STAFF PRESENT: Kurt Wiemann, Jayanna Abolmoloki

1. Call Meeting to Order

Chair Skillman called the meeting to order at 1:31 p.m.

2. Acknowledgment of Media

No press was present.

3. Approval of the Agenda

Director Casey made a motion to approve the agenda. Director Ross seconded. The committee was in unanimous support.

4. Approval of the Meeting Report for December 14, 2022

The report was approved without objections.

5. Committee Chair Remarks

Chair Skillman reminded the audience to contact herself, Kurt Wiemann, or Jayanna Abolmoloki if they would like to see a specific item listed on the next agenda.

6. Department Head Update

Mr. Wiemann provided updates on the progress of Aliso Creek verbally.

6a. Key Performance Indicators Presentation

Mr. Wiemann discussed the presentation provided in detail.

Members made comments and asked questions.

6b. Update on Aliso Creek

Mr. Wiemann discussed the presentation provided in detail.

Members made comments and asked questions.

Items for Discussion and Consideration**7. Member Comments (Items Not on the Agenda)**

Several members made comments and asked questions. Topics included:

- Questions about previous contracts
- Willow trees in Aliso Creek
- Debris in Aliso Creek after storms

8. Response to Members Comments

Members of the Committee responded to member comments.

Concluding Business:**9. Committee Member Comments**

Several comments were made.

10. Date of Next Meeting – Wednesday, May 10, 2023 at 1:30 p.m.**11. Adjourned at 2:42 p.m.**
Juanita Skillman (Feb 16, 2023 23:10 PST)

Juanita Skillman, Chair



OPEN MEETING

**REPORT OF THE REGULAR MEETING OF THE
GOLDEN RAIN FOUNDATION
MAINTENANCE AND CONSTRUCTION COMMITTEE**

**Wednesday, April 12, 2023 – 9:30 a.m.
24351 El Toro Road, Laguna Woods, CA 92637
Board Room and Virtual with Zoom**

REPORT

MEMBERS PRESENT: Reza Karimi - Chair, Gan Mukhopadhyay – Co-Chair, Jim Cook, Ralph Engdahl, Lenny Ross, Mary Simon, Sue Stephens

MEMBERS ABSENT: Egon Garthoffner

OTHERS PRESENT: **GRF:** Bunny Carpenter, Juanita Skillman
Third: Andy Ginocchio
Advisors Ajit Gidwani, Carl Randazzo, Bill Walsh

STAFF PRESENT: Guy West – Staff Officer & Projects Division Manager,
Manuel Gomez – Maintenance & Construction Director, Bart Mejia – Maintenance & Construction Assistant Director, Ian Barnette – Maintenance & Construction Assistant Director, Laurie Chavarria – Senior Management Analyst, Heather Ziemba – Projects Division Administrative Coordinator, Sandra Spencer – Administrative Assistant

1. Call to Order

Chair Karimi called the meeting to order at 9:38 a.m.

2. Acknowledgement of Media

Chair Karimi noted that no media was present.

3. Approval of the Agenda

Hearing no objection, the agenda was approved as written.

4. Approval of Meeting Reports

a. December 1, 2022 – Special Open Session

- b. December 12, 2022 – Special Open Session**
- c. December 14, 2022 – Regular Open Session**

Hearing no objection, the meeting minutes were each approved separately by unanimous consent.

5. Chair's Remarks

Chair Karimi noted the full meeting agenda. Mr. Karimi also delivered the news that GRF Director Don Tibbetts recently passed away and offered his condolences to Mr. Tibbetts' family.

6. Member Comments

None

7. Department Head Update

Mr. West introduced Heather Ziemba to the Committee. Mr. West also reported that the swamp coolers in the archery range have been repaired and are functioning as intended.

Consent:

All matters listed under the Consent Calendar are considered routine and will be enacted by the committee by one motion. In the event that an item is removed from the Consent Calendar by members of the committee, such item(s) shall be the subject of further discussion and action by the committee.

The ChargePoint summary was pulled for discussion. Mr. Mejia answered questions from the committee regarding the ChargePoint usage and revenue. Director Stephens requested information related to resident versus non-resident users. The committee suggested the Finance Department provide a report to the GRF Finance Committee of the breakdown of pricing from ChargePoint and address whether users are being charged appropriate prices to cover the cost of charging; to consider using Time of Use rates; and consider putting the charging stations on a separate meter. Staff will research the cost and feasibility of rewiring the existing panel for the charging stations, submetering the existing meter, and present the findings at a future committee meeting.

The Clubhouse Preventative Maintenance Inspection Report was pulled for discussion. Mr. Gomez introduced the report requested by the Board for quarterly inspection of the clubhouses. Mr. Barnette answered questions from the committee regarding the level of detail provided in the report. Staff will work together to incorporate further detail into the report and bring it back to a future meeting for additional feedback.

- 8. Project Log**
- 9. ChargePoint Summary**
- 10. Clubhouse Preventive Maintenance Inspection Report**

The consent calendar was approved unanimously.

Items for Discussion and Consideration:

11. 2023 Asphalt Seal Coat Program

Mr. West presented the item via a PowerPoint presentation and answered questions from the committee regarding the seal coating process. Staff will present a recommendation for this item in closed session.

12. Priority Projects Presentation

Mr. West presented an overview of the priority projects via PowerPoint and answered questions from the committee. A comment was heard from a member regarding the number and type of batteries that will be used for landscaping equipment.

13. Temporary Office Lease Update

Mr. Gomez reported that the staff from Building E has been relocated to the new temporary office space in the building across the parking lot as of Monday, April 10. Building E is now uninhabited.

14. Space Study Update

Mr. Gomez reported that this study is on schedule to be completed by the end of April. A special meeting will be held for the consultant to present the results to the GRF M&C Committee, the GRF Finance Committee and the GRF CAC in early May.

Future Agenda Items: *All matters listed under Future Agenda Items are items for a future committee meeting. No action will be taken by the committee on these agenda items at this meeting.*

- EMS Status Update
- MelRok Energy Management System
- Clubhouse Preventative Maintenance Schedule
- Dedicated Meter for EV Charging Stations


Concluding Business:

15. Committee Member Comments

- Advisor Randazzo commented on the EV charging rates.
- Director Mukhopadhyay commented on the space planning study.
- Director Cook requested that information about metering be added to future agenda items.
- Advisor Gidwani thanked the committee and staff for their work for the community with the resourced that are available.

16. Date of Next Meeting: Wednesday, June 14, 2023 at 9:30 a.m.

17. Recess – The meeting was recessed at 10:58 a.m.



Reza Karimi, Chair

Reza Karimi, Chair
Guy West, Staff Officer
Telephone: 949-268-2380



OPEN MEETING

REPORT OF THE REGULAR OPEN MEETING OF THE GOLDEN RAIN FOUNDATION CLUBHOUSE RENOVATION AD HOC COMMITTEE*

**Monday, March 6, 2023 at 9:30 a.m.
24351 El Toro Road, Laguna Woods, CA 92637
Board Room & Virtual with Zoom**

MEMBERS PRESENT: Egon Garthoffner - Chair, Gan Mukhopadhyay – Co-Chair, Debbie Dotson, Ralph Engdahl, Andy Ginocchio, Reza Karimi, Anthony Liberatore

MEMBERS ABSENT: Mary Simon

OTHERS PRESENT: Ajit Gidwani and Bill Walsh (Advisors)
GRF: Bunny Carpenter, Juanita Skillman, Elsie Addington

STAFF PRESENT: Guy West - Projects Division Manager, Rodger Richter – Project Manager, Sandra Spencer – Administrative Assistant

REPORT

1. Call to Order

Chair Garthoffner called the meeting to order at 9:30 a.m.

2. Acknowledgment of Media

Chair Garthoffner noted that the meeting was broadcasting on Granicus and Zoom and was being recorded.

3. Approval of the Agenda

Hearing no objection, the agenda was approved as written.

4. Approval of Meeting Report for January 24, 2023

Hearing no objection, the meeting report was approved.

5. Chair's Remarks

None.

6. Member Comments (*Items Not on the Agenda*)

None.

7. Department Head Update

Mr. West commented that the PAC restroom interior design project has been loaded into Basecamp portal. 27 Diamonds is requesting recommendations or examples to follow. After 2 weeks, 27 Diamonds will publish the preliminary designs on Basecamp and those will then be brought back to the committee at a future meeting.

Items for Discussion:

8. Clubhouse 1 Interior Design Color Options – Presentation

Director Dotson presented 3 material and color palette options for interior spaces and 3 material and color options for restrooms for the consideration of the committee via PowerPoint. Discussion ensued regarding soundproofing, lighting, and window coverings. Potential window replacement, interior door refreshing and exterior painting will be discussed at a later date, if requested. The kitchen and acoustics in the Drop-In Lounge were briefly discussed.

Mr. West clarified that Option A – Rooms does not have to be matched with Option A – Restrooms; the room options can be matched with any of the restroom options.

On March 15, 2023, this committee will vote on the color options presented by 27 Diamonds.

Items for Future Agendas:

- PAC Restroom Interior Design

Concluding Business:

9. Committee Member Comments

- Advisor Gidwani thanked Director Dotson and the committee for their hard work.
- Director Karimi commented on the timeline.

10. Date of Next Meeting: Wednesday, March 15, 2023 at 1:30 p.m.

11. Adjournment: The meeting was adjourned at 10:53 a.m.



Egon Garthoffner, Chair

Egon Garthoffner, Chair
Guy West, Staff Officer
Telephone: 949-268-2380



OPEN MEETING

REPORT OF THE REGULAR OPEN MEETING OF THE GOLDEN RAIN FOUNDATION CLUBHOUSE RENOVATION AD HOC COMMITTEE*

**Wednesday, March 15, 2023 at 1:30 p.m.
24351 El Toro Road, Laguna Woods, CA 92637
Board Room & Virtual with Zoom**

REPORT

MEMBERS PRESENT: Egon Garthoffner - Chair, Gan Mukhopadhyay – Co-Chair, Debbie Dotson, Ralph Engdahl, Andy Ginocchio, Reza Karimi, Mary Simon

MEMBERS ABSENT: None

OTHERS PRESENT: Ajit Gidwani, Carl Randazzo and Bill Walsh (Advisors)
GRF: Bunny Carpenter, Yvonne Horton, Juanita Skillman, Elsie Addington
UNITED: Diane Casey
THIRD: Cush Bhada

STAFF PRESENT: Guy West - Projects Division Manager, Bart Mejia – Maintenance & Construction Assistant Director, Rodger Richter – Project Manager, Sandra Spencer – Administrative Assistant

1. Call to Order

Chair Garthoffner called the meeting to order at 1:30 p.m.

2. Acknowledgment of Media

Chair Garthoffner noted that the meeting was broadcasting on Granicus and Zoom and was being recorded.

3. Approval of the Agenda

Hearing no objection, the agenda was approved as written.

4. Approval of Meeting Report for March 6, 2023

Hearing no objection, the meeting report was approved.

5. Chair's Remarks

None.

6. Member Comments (Items not on the Agenda)

- A member commented on the project cost and insurance.
- A member commented on their request for a permanent musician rehearsal space.

Items for Discussion:

7. 27 Diamonds Interior Design – Verbal Presentation

Director Dotson provided an overview of the process for the voting and introduced 27 Diamonds staff. Design options for Clubhouse 1 were presented via a PowerPoint; the options were discussed in detail; and questions from the committee were answered.

8. Solicit Member Input – Informal Poll

Director Dotson introduced the manner in which the informal poll would be taken and provided instructions on how to access the Google form while reviewing the color boards provided by 27 Diamonds. After approximately 20 minutes, Director Dotson revealed the results of the informal poll. The option with the most votes is listed below:

Color Palette Choice for Rooms: Option C
Color Palette Choice for Restrooms: Option C
Color Choice for Fireplace Façade in Ballroom: Option A and Option C had a tie vote
Style Choice for Ballroom Lighting: Option A
Window Covering Choice for Ballroom: Option A

9. Color Palette and Material Selection

A motion was made and seconded for the committee to make a formal selection between the options presented. Discussion ensued amongst the committee members regarding the scope of work to be included in the RFP and the next steps for the project. A formal vote was taken and the options with the most votes is listed below, and an image of each is attached (Attachment 1):

Color Palette Choice for Rooms: Option C
Color Palette Choice for Restrooms: Option C
Color Choice for Fireplace Façade in Ballroom: Option A
Style Choice for Ballroom Lighting: Option A
Window Covering Choice for Ballroom: Option A
Multi-Purpose Room Lighting: Option B

A further motion was made and unanimously passed to direct staff to proceed with the GRF Clubhouse Renovation Ad Hoc Committee selected and approved color palettes; to prepare a scope of work for contractor bids for review by the GRF CAC and M&C Committees, prior to soliciting contractor bids.

Concluding Business:

10. Committee Member Comments

- Chair Garthoffner commented on next steps in the process.
- Advisor Gidwani thanked the committee for their hard work on this project.

11. Date of Next Meeting: TBD

12. Adjournment

The meeting was adjourned at 3:28 p.m.


Egon Garthoffner, Chair

Egon Garthoffner – Chair
Guy West - Staff Officer
Telephone: 949-268-2380

Attachment 1

Item 9. Color Palette and Material Selection

Color Palette Choice for Rooms: Option C

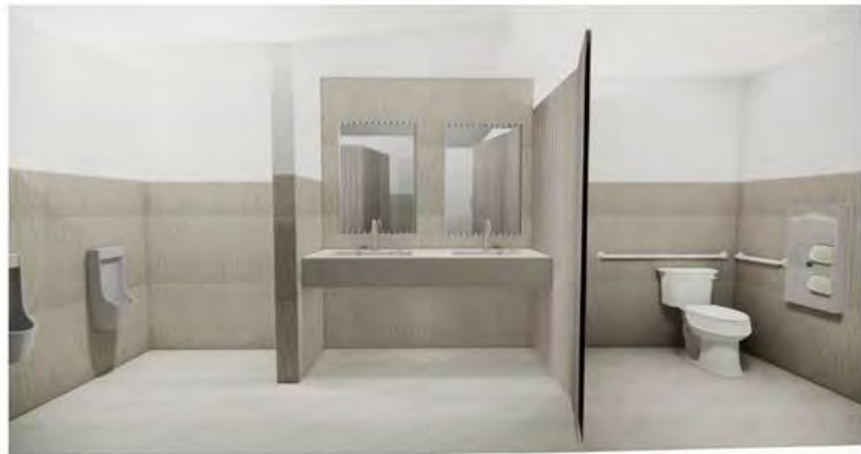
C



OPTION C
ROOM

Color Palette Choice for Restrooms: Option C

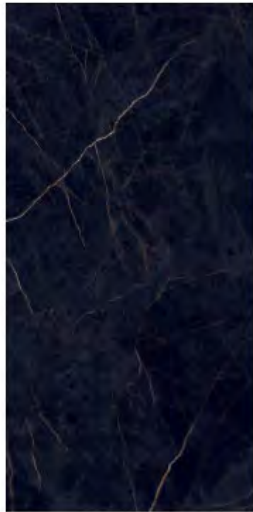
C



OPTION C
RESTROOM

Color Choice for Fireplace Façade in Ballroom: Option A

A



NOIR



Style Choice for Ballroom Lighting: Option A



A



60" diam., 22"H
Bottom Tier: 36" diam., 6"H
Minimum Height: 60"
Maximum Height: 156"

Window Covering Choice for Ballroom: Option A

A



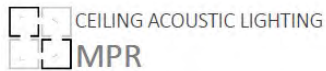
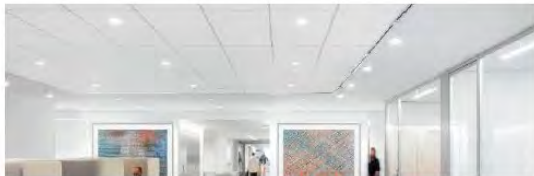
ROLLER SHADES
WITH VALANCES

NOTE - Color choices
palettes we determine



Multi-Purpose Room Lighting: Option B

B





OPEN MEETING

REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION MEDIA AND COMMUNICATIONS COMMITTEE

Monday, March 20, 2023 – 1:30 p.m.
Board Room / Virtual Hybrid Meeting

REPORT

Members Present: Chair Joan Milliman; Directors Margaret Bennett, Maggie Blackwell, James Cook, Cris Prince, Sue Quam; Alternates Deborah Dotson, Moon Yun; Advisors Theresa Frost, Tom Nash, Lucy Parker

Members Absent: Director Elsie Addington (excused); Advisors Catherine Brians (excused), Carmen Pacella (excused)

Others Present: Alison Bok, Bunny Carpenter, Juanita Skillman

Staff Present: Eileen Paulin, Ellyce Rothrock, Paul Ortiz, Susan Logan-McCracken

1. Call to Order

The meeting was called to order at 1:30 p.m. and a quorum was established by Chair Milliman. Director Dotson served as an alternate for Director Addington.

2. Acknowledgement of Media

None present.

3. Approval of Agenda

Approved by unanimous consent.

4. Approval of Report for February 22, 2023

Approved by unanimous consent.

5. Chair's Remarks

Chair Milliman welcomed committee members and introduced new Director Quam, who will represent United Mutual on this committee. Chair Milliman proposed that the Media and Communications Committee meet on a bi-monthly basis while the Broadband Ad Hoc and Website Ad Hoc committees work to meet their objectives.

6. Member Comments

Paul Peters commented that residents may be interested in watching LIV Golf tournaments on KTLA and the CW Network, channels not offered in Broadband Services programming.

In response, Mr. Ortiz discussed the history behind GRF's decision to discontinue its contract with KTLA and trends in sports networks like the CW. Director Dotson recommended alternatives such as watching live on YouTube, livgolf.com and a LIV Golf app.

Alison Bok suggested that Media and Communications promote the 60th anniversary of Laguna Woods Village in 2024.

In response, Ms. Paulin discussed working with the History Center on the Village's 60th anniversary and thanked Director Bok.

Items for Discussion

7. Media and Communications Report – Eileen Paulin

Ms. Paulin highlighted from the Media and Communications Activities Report:

- 60 staff projects tracked in February
- 15 regular publications completed
- 26 key messages delivered
- 29 projects completed for other departments
- 31 residents attended United Mutual new resident orientations year to date
- 21 residents attended Third Mutual new resident orientations year to date
- 115 prospective or new residents attended docent tours year to date
- 27% of audience opening electronic communications on smartphones

8. Broadband Ad Hoc Committee Report – Eileen Paulin

Ms. Paulin turned the report over to Mr. Ortiz, who reported that the committee examined the first two of three scenarios for the future of Broadband Services. The committee will examine the third "Conduit Lease" scenario at the March 28 meeting.

9. Website Ad Hoc Committee Report – Ellyce Rothrock

Ms. Rothrock discussed the Laguna Woods Art Association reception on March 17. The competition for the single favorite painting received around 150 votes; the winner is Yong S. Kapoor's "Spring Blossoms," which hangs in the Community Center lobby.

Ms. Rothrock reported that the last Website Ad Hoc Committee meeting was March 1 and a follow-up meeting will be scheduled to decide on the final vendor, who will work closely with the ERP vendor to ensure synchronization of efforts including document management, search and single sign-on.

10. Broadband Services Report – Paul Ortiz

Mr. Ortiz highlighted from the subscriber report that service calls and set-top boxes have decreased. More residents are opting for streaming services, cloud storage and higher internet speeds.

Items for Future Agendas

Focus groups report

Concluding Business

Committee Member Comments

Mr. Ortiz stated he looks forward to the next Broadband Ad Hoc Committee meeting.

Ms. Paulin welcomed Director Quam and those attending in person, online or who will listen to the recordings.

Director Yun commented on the subscriber numbers of the Korean channels. Discussion ensued.

Director Blackwell stated the transition ahead will be exciting but nail-biting and that she discovers new channels to watch every day.

Director Quam stated the Laguna Woods Art Association exhibit is beautiful and thanked Ms. Rothrock for all her efforts. She asked about the typical life expectancy of broadband fiber. Discussion ensued.

Advisor Parker commended Mr. Ortiz' group for ensuring Village programming is available on YouTube.

Advisor Frost commended the committee and staff for their direction.

Director Dotson commended the hard work of the Media and Communications, Broadband Ad Hoc and Website Ad Hoc committees. She thanked everyone for a great meeting.

Date of Next Meeting – Monday, May 15, 2023, at 1:30 p.m.

Adjournment

Chair Milliman adjourned the meeting at 2:25 p.m.


Joan Milliman, Chair
Media and Communications Committee

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OPEN MEETING

**REPORT OF REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION
MOBILITY AND VEHICLES COMMITTEE**

**Wednesday, February 1, 2023 – 1:30 p.m.
Laguna Woods Village Community Center Board Room
24351 El Toro Road, Laguna Woods, CA 92637**

MEMBERS PRESENT: Don Tibbetts (Chair), Egon Garthoffner, Cush Bada, Moon Yun, Azar Asgari, Alison Bok, Frank Stern

ADVISORS:

MEMBERS ABSENT:

OTHERS PRESENT: Elsie Addington, Juanita Skillman, Maggie Blackwell

STAFF PRESENT: Robert Carroll - General Services Director, Francisco Perez – Transportation Supervisor, Miguel Camarena – Vehicle Maintenance Supervisor, Liz Cortez – Administrative Coordinator

1. **Call to Order**
Chair Tibbetts called the meeting to order at 1:32 p.m.
2. **Acknowledgment of Media**
None present.
3. **Approval of the Agenda**
Hearing no objection, the agenda was approved by acclamation.
4. **Approval of Meeting Report for**
The regular meeting report of December 7, 2022 was approved by acclamation with the following change:
 - Change Laguna Hills Mall to the Village at Laguna Hills
5. **Chair's Remarks**
None
6. **Member Comments (Items Not on the Agenda)**
Member Harold Midence commented on the Fixed Route Transportation System in addition to the Transportation program budget and cost savings.
Member Rhoda Lindner commented on the need of bus turnouts at the Village at Laguna Hills mall.

7. Response to Member Comments

Director Asgari responded to member comments. Mr. Carroll, director of General Services, also responded to member comments.

Reports

8. Director's Report

Staff provided the committee with a current overview of the Laguna Woods Village Transportation ridership for the Fixed-Route, Journey and BOOST transportation programs.

Staff also provided a map of Laguna Woods Transportation boundaries. Staff is following guidance from County/State mandates for mask requirements in public Transportation as it relates to COVID-19 restrictions.

The committee was provided with a delivery update of the vehicles per the 2021 capital approved purchases. The delay of new vehicle deliveries is a result of a worldwide chip shortage and supply change issues.

Items for Discussion

9. Vehicle Purchase – Two Ram Promaster 3500 Low Floor ADA Vans for the Transportation Department

Mr. Carroll presented a report recommending the committee approve the purchase of two Low Floor ADA Vans for the Transportation Department in the estimated amount of \$278,252.

Director Bhada made motion to approve staff's recommendation, Director Stern seconded. Discussion ensued, the motion passed by a vote 4-2. Director's Asgari and Bok opposed. Director Stern abstained.

10. Vehicle Purchase – One Ford F-250 Standard Cab Truck for the Landscape Department

Mr. Carroll presented a report recommending the committee approve the purchase of one Ford F-250 standard cab truck for the Landscape Department in the estimated amount of \$45,425.

Director Bhada made motion to approve staff's recommendation, Director Bok seconded. Discussion ensues. Hearing no objections, the motion passed unanimously. Director Stern abstained.

11. Vehicle Purchase – Ten Ford Ranger Pick-Up Trucks for the Maintenance and Construction and Landscape Departments

Mr. Carroll presented a report recommending the committee approve the purchase of ten Ford Ranger pick-up trucks for the Maintenance and Construction and Landscape Departments in the estimated amount of \$347,288.

Director Bhada made motion to approve staff's recommendation, Director Bok seconded. Discussion ensued. Director Yun made an amendment to the motion to postpone action until the next meeting. Director Asgari seconded. Motion to postpone action passed 5-2. Director Tibbetts and Bhada opposed.

12. Vehicle Purchase – Three Ford Transit Cargo Vans for the Maintenance and Construction Department

Mr. Carroll presented a report recommending the committee approve the purchase of three Ford Transit Cargo Vans for the Maintenance and Construction Department in the estimated amount of \$170,253.

Director Bok made motion to approve staff's recommendation, Director Bhada seconded. Discussion ensued. Hearing no objections, the motion passed unanimously. Director Stern abstained.

13. Vehicle Purchase – Ten Utility Vehicles for the Landscape and General Services Departments

Mr. Carroll presented a report recommending the committee approve the purchase of seven Kawasaki Mules and three Club Car Carryall 500 vehicles for the Landscape and General Services Departments in the estimated amount of \$212,200.

Director Yun made motion to approve staff's recommendation, Director Bhada seconded. Discussion ensued. Director Asgari made an amendment to the motion to postpone action until the next meeting. Director Bok seconded. Discussion ensued. Motion to postpone action passed unanimously.

14. Vehicle Purchase – One Trails West Royale Two Horse Equestrian Trailer for the Recreation Department

Mr. Carroll presented a report recommending the committee approve the purchase of one Trails West Royale Two Horse Equestrian Trailer for the Recreation Department in the estimated amount of \$24,903.

Director Stern made motion to approve staff's recommendation, Director Asgari seconded. Hearing no objections, the motioned passed unanimously.

Items for Future Agendas:

None.

Concluding Business:

Committee Member Comments:

Director Garthoffner recommended the committee consider Ford's additional maintenance programs and hiring a triple AAA garage to evaluate the value of replacement vehicles. Director Yun recommended staff address member's comment regarding the turnouts at the Village at Laguna Hills mall.

Date of Next Meeting – Wednesday April 5, 2022 at 1:30 p.m.

Adjournment:

The meeting was adjourned at 3:46 p.m.

Don Tibbetts
Don Tibbetts (Feb 14, 2023 15:44 PST)



REPORT OF THE REGULAR MEETING OF THE
GOLDEN RAIN FOUNDATION OF LAGUNA WOODS
SECURITY AND COMMUNITY ACCESS COMMITTEE

The Hybrid Model Meeting of the Security and Community Access Committee was held on Monday, February 27th, 2023 at 1:30 p.m. 24351 El Toro Road, Laguna Woods, California.

MEMBERS PRESENT: Don Tibbetts, Maggie Blackwell, Juanita Skillman, SK Park, Cash Achrekar, Moon Yun, Peter Sanborn

MEMBERS ABSENT: Sue Stevens (Gave Notice)

OTHERS PRESENT: Elsie Addington, Jim Cook, Joan Milliman, Mike Epstein, Carlos Rojas, Bunny Carpenter, Siobhan Foster

STAFF PRESENT: Eric Nuñez, Cody DeLeon

CALL TO ORDER

Don Tibbetts, Chair, called the meeting to order at 1:34 p.m.

ACKNOWLEDGEMENT OF PRESS

Media was not present.

APPROVAL OF AGENDA

By way of consensus, the Committee approved the agenda without requested changes.

APPROVAL OF MEETING REPORT

By way of consensus, the Committee approved the October 31st, 2022 meeting report.

CHAIRMAN'S REMARKS

Chair Tibbetts did not have remarks at this time.

MEMBER COMMENTS

Multiple members made comments and asked questions.

Topics included:

1. Additional cameras that record should be added to RV lots (theft prevention) and Clubhouse 4 (recent assault incident).
2. Fencing is needed at dog park to keep out trespassers and prevent thefts from vehicles.

RESPONSE TO MEMBER COMMENTS

Staff Officer Nuñez responded stating that 5 cameras record at RV Lot A and 2 at RV Lot B.

REPORTS

Disaster Preparedness Task Force Report

Chief Nuñez discussed the meeting report provided in the packet from January's DPTF meeting. Chief Nuñez shared that the disaster prep bazaar stand was a success. Chief Nuñez also shared the commitment that our new disaster preparedness coordinator has in facilitating meetings with the Clubhouse Coordinators each month. Currently the DPTF team is working on scheduling training events with OCFA as well as working on an office space for the new coordinator to work out of part time.

RV UPDATE

Chief Nuñez noted the success of the temporarily appointed Security Administrative Specialist and the traffic officer who have audited the RV Lots. The audit has freed up spots for residents who have been on the waiting list for over a year.

Director Park pointed out that the RV Lot B statistical data was off by one parking spot.

NOTE: Error has since been corrected.

NOTEWORTHY INCIDENTS

No noteworthy incidents to report on.

SECURITY STATISTICS

Chief Nuñez explained the statistics provided within the agenda packet. Members made comments and asked questions.

ITEMS FOR DISCUSSION AND CONSIDERATION

GATE 12 ENFORCEMENT AND SAFETY ISSUES

Staff Officer Nuñez discussed the staff report with PowerPoint presentation showing safety issues. Discussion only, nothing to be voted on.

TRESPASSING ENFORCEMENT UPDATE

Staff Officer Nuñez discussed the staff report statistics on trespassers admonished by VMS security as well as those admonished by OCSD. Discussion only.

4-WAY STOP SIGN STAFF REPORT (RECONSIDERATION)

Staff Officer Nuñez discussed the staff report previously rejected. Members made comments and suggestions.

Director Blackwell made a motion to deny staff recommendation of hiring a traffic consultant but to approve of stop signs and sidewalks being put at the intersection of Avenida Sevilla and Via Mendoza.

The motion was unanimously approved.

FUTURE SCAC MEETING DATES/TIMES CHANGE

Staff Officer Nuñez notified Chair Tibbetts of the current scheduling conflict with a landscaping committee meeting. Staff Officer Nuñez stated that he will work with his admin coordinator and the landscaping department on coming up with alternate dates and times for future SCAC meetings.

ITEMS FOR FUTURE AGENDAS

No future agenda items.

CONCLUDING BUSINESS

DATE OF THE NEXT MEETING

The next meeting is to be determined but will take place in the Board Room at the Laguna Woods Village Community Center.

ADJOURNMENT

There being no further business to come before the Committee, Chair Tibbetts adjourned the meeting at 3:38 p.m.

Don Tibbetts

[Don Tibbetts \(Mar 2, 2023 20:30 PST\)](#)

Don Tibbetts, Chair

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REPORT OF THE REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION DISASTER PREPAREDNESS TASK FORCE

Tuesday, March 28th, 2023 at 9:30 AM

HYBRID MEETING

MEMBERS PRESENT: Eric Nuñez (Chair), Sue Stephens, Moon Yun, Juanita Skillman, Anthony Liberatore, SK Park

MEMBERS ABSENT: Gan Mukhopadhyay (No Notice Given), Alison Bok (No Notice Given)

ADVISORS PRESENT: Rick Kopps

OTHERS PRESENT: Doug Gibson, Elsie Addington

STAFF PRESENT: Cody DeLeon, Ed Green

THE MEETING WAS CALLED TO ORDER: 9:34 A.M.

ACKNOWLEDGEMENT OF THE PRESS: None present

APPROVAL OF THE AGENDA: By consensus, the agenda was approved.

APPROVAL OF MEETING REPORT: By consensus, the meeting report was approved with 3 grammatical corrections to be made.

CHAIRS REMARKS: Chair Nuñez began his remarks by discussing the move of the security department into the new office space near the LWCC. Chair Nuñez has been in contact with OCFA Division Chief Hunter Div. 25 to present ICS presentation at next DPTF meeting.

MEMBER COMMENTS: Members made comments:

- Tornado disaster concerns
- Shelter in place instructions
- Gate 11 Resident Spring Neighborhood meeting on April 4th, 2023 from 9:45 A.M. to 12:15 P.M. at clubhouse 2:
 1. OCFA Home safety Presentation
 2. Carol Moore (City Council Member) – Discuss services that are available from the city
 3. Mark Laws (Third Mutual President) – Third Mutual Update, Landscaping Q&A

REPORTS

RADIO & COMMUNICATIONS: Ed Green shared that 6 of the 11 radio drill participants participated in this month's radio drill. Ed Green will be following up with the Radio Club members to identify reason for low participation turnout.

OFFICE MANAGER/ADVISOR: Advisor Tom Soule was not present. Doug Gibson mentioned Mr. Soule would have stated that disaster prep supplies need to be ordered.

RECRUITMENT / RETENTION / TRAINING: Director Skillman mentioned 3rd clubhouse coordinator meeting on March 30th, 2023.

GRF BOARD: Director Skillman did not have anything to report.

UNITED BOARD: Director Liberatore did not have anything to report. Made comments.

THIRD BOARD: Director Park asked about OCFA update from previous minutes.

Chair Nuñez responded and referenced his agenda item #5 remarks. Chair Nuñez also added his plan to have OCFA conduct a fire prevention presentation along with ICS and stressed the importance of proper training and education on usage of fire prevention/extinguishing tools.

TOWERS: Advisor Rick Kopps mentioned the importance of working radios and the success the towers had with the radios two months ago when Tower two had two elevators down. Rick also discussed conducting door to door handouts on earthquake and tornado disaster plan.

Chair Nuñez praised Rick for a job well done.

PET EVACUATION SUBMIT COMMITTEE: Sandy Benson was absent. No report made.

DISCUSSIONS AND CONSIDERATIONS

UPDATE ON DISASTER PREPAREDNESS: Ed Green discussed his plans moving forward:

- Taking disaster preparedness to the people
- Training and exercises for experience (proper food storage, evacuation practice, proper fire extinguisher usage)
- Outreach program through channel 6, The Globe, and Clubs

ITEMS FOR FUTURE AGENDAS

1. ICS Presentation from OCFA
2. Review Disaster Preparedness EOP


MEMBER COMMENTS: Multiple members made comments. Topics included:

- The need for more good neighbor captains
- OCFA involvement
- Keeping residents and volunteers motivated for retention
- More condensed disaster plan for residents to have/print

NEXT MEETING: (Tentative) May 30th, 2023 at 9:30 a.m.

ADJOURNMENT: 10:49 A.M.

SUBMITTED BY:


Eric R. Nuñez (Mar 31, 2023 10:49 PDT)

Chair Nuñez